CONSOLIDATED FINANCIAL REPORT
DECEMBER 31, 2019

#### **DECEMBER 31, 2019**

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#### MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL REPORT

The accompanying consolidated financial statements of the Town of South Bruce Peninsula ("the Municipality") are the responsibility of the Municipality's management and have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as described in Note 1 to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Municipality's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded (in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada), and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management. Council meets with management and the external auditor to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Baker Tilly SGB LLP, independent external auditor appointed by the Municipality. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Municipality's consolidated financial statements.

Clerk/Director of Legislative Services

December 1, 2020

**Director of Financial Services** 

December 1, 2020

#### BAKER TILLY SGB LLP CHARTERED PROFESSIONAL ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the Town of South Bruce Peninsula:

#### **Opinion**

We have audited the consolidated financial statements of the Town of South Bruce Peninsula ("the Municipality"), which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Municipality as at December 31, 2019, and its consolidated results of operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

#### BAKER TILLY SGB LLP CHARTERED PROFESSIONAL ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT CONTINUED

#### Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Licensed Public Accountants

Baker Tully SGB

Walkerton, Ontario December 1, 2020

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#### CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31

	2019	2018
	S	\$
Financial assets	·	
Cash (Note 2)	20,260,361	18,519,169
Portfolio investments (Note 3)	3,756,961	1,716,577
Taxes receivable	1,302,149	1,276,859
Accounts receivable	934,715	1,530,528
Inventory - held for resale	14,055	18,582
Long-term receivables (Note 4)	179,971	363,740
	26,448,212	23,425,455
Liabilities		
Accounts payable and accruals	1,659,080	1,111,652
Landfill closure and post-closure liability (Note 6)	338,131	833,840
Deferred revenue (Note 7)	2,089,661	1,481,887
Employee future benefits (Note 9)	602,609	612,990
Long-term liabilities (Note 8)	557,580	822,292
	5,247,061	4,862,661
Net financial assets	21,201,151	18,562,794
Non-financial assets		
Tangible capital assets (Schedule 1, Schedule 2 and Note 10)	55,076,821	54,214,671
Prepaid expenses	304,359	249,607
Inventory - held for consumption	122,763	112,494
	55,503,943	54,576,772
Accumulated surplus (Note 11)	76,705,094	73,139,566
Approved Mayor		
Date		

Approved	 Mayo
	Date

#### CONSOLIDATED STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31

	Budget 2019	Actual 2019	Actual 2018
	\$	\$	\$
	(Note 12)	·	₹.
Revenues			
Property taxation	9,969,958	10,387,200	9,966,458
User charges and fees	4,838,737	4,447,393	4,187,649
Government transfers (Note 14)	3,143,586	4,320,418	3,348,050
Other income (Note 15)	1,053,806	1,421,045	1,327,437
	19,006,087	20,576,056	18,829,594
Expenses			3,3,0-,3-,
General government	2,140,864	2,671,724	2,190,851
Protection services	3,876,572	3,995,574	3,914,022
Transportation services	5,006,700	4,929,114	4,093,121
Environmental services	3,005,903	3,555,110	3,752,413
Health services	101,081	79,437	72,115
Recreational and cultural services	1,540,690	1,857,150	1,528,314
Planning and development	291,180	242,416	110,016
	15,962,990	17,330,525	15,660,852
Net revenues	3,043,097	3,245,531	3,168,742
Other			
Grants and transfers related to capital			
Government transfers (Note 14)	15,000	279,285	273,728
Capital cost recoveries	199,576	33,480	198,160
Gain/(Loss) on disposal of tangible capital assets	_	7,232	(145,219)
Contributed tangible capital assets	<u> </u>		27,289
	214,576	319,997	353,958
Annual surplus (Note 12)	3,257,673	3,565,528	3,522,700
Accumulated surplus, beginning of year		73,139,566	69,616,866
Accumulated surplus, end of year (Note 11)		76,705,094	73,139,566

### CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS FOR THE YEAR ENDED DECEMBER 31

	Budget 2019	Actual 2019	Actual 2018
	\$ (Note 12)	\$	\$.
Annual surplus	3,257,673	3,565,528	3,522,700
Acquisition of tangible capital assets Amortization of tangible capital assets Loss on disposal of tangible capital assets Proceeds on disposal of tangible capital assets Contributed tangible capital assets Change in inventory - held for consumption Change in prepaid expenses	(5,306,300) - - - - - -	(3,183,499) 2,254,832 (7,232) 73,749 (10,269) (54,752)	(2,264,655) 2,161,291 146,780 3,763 (27,289) (28,559) (78,020)
Change in net financial assets  Net financial assets, beginning of year	(2,048,627)	2,638,357 18,562,794	3,436,011 15,126,783
Net financial assets, end of year	The same and the s	21,201,151	18,562,794

#### CONSOLIDATED STATEMENT OF CASH FLOW FOR THE YEAR ENDED DECEMBER 31

	2019	2018
	\$	\$
Cash flows from (for):		
Operating activities		
Annual surplus	3,565,528	3,522,700
Non-cash items:	2,222,222	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Amortization of tangible capital assets	2,254,832	2,161,291
Loss on disposal of tangible capital assets	(7,232)	146,780
Contributed tangible capital assets	· · · <u>-</u>	(27,289)
Change in employee future benefits	(10,381)	(12,163)
Change in landfill closure and post-closure liability	(495,709)	25,931
Olasia. *	5,307,038	5,817,250
Changes in: Taxes receivable	(A # A B O)	inaire
Accounts receivable	(25,290)	128,646
Inventory - held for resale	595,814	(360,632)
Accounts payable and accruals	4,527 547,428	1,679 28,142
Prepaid expenses	(54,752)	(78,020)
Inventory - held for consumption	(10,269)	(28,559)
Net change in cash from operations	6,364,496	5,508,506
Capital activities		
Acquisition of tangible capital assets	(3,183,499)	(2,264,655)
Proceeds on disposal of tangible capital assets	73,749	3,763
Net change in cash from capital	(3,109,750)	(2,260,892)
Investing activities		
Decrease in long-term receivables	183,769	183,994
Change in portfolio investments	(2,040,384)	(24,277)
Net change in cash from investing	(1,856,615)	159,717
Financing activities		
Repayment of long-term liabilities	(264,713)	(257,343)
Change in deferred revenue	607,774	645,171
Net change in cash from financing	343,061	387,828
Net change in cash position	1,741,192	3,795,159
Cash position, beginning of year	18,519,169	14,724,010
Cash position, end of year	20,260,361	18,519,169

The accompanying notes are an integral part of these financial statements

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### Nature of operations

The Town of South Bruce Peninsula ("the Municipality") combines the former rural townships of Albemarle, and Amabel, the village of Hepworth and Town of Wiarton and is a lower-tier municipality located in the County of Bruce, Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes, such as the Municipal Act, Municipal Affairs Act and related legislation.

#### 1. Summary of significant accounting policies

The consolidated financial statements of the Municipality are the representation of management prepared in accordance with local government accounting standards established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSAB financial statements is on the financial position of the Municipality and the changes thereto. The consolidated statement of financial position includes all of the assets and liabilities of the Municipality. Financial assets are those assets which could provide resources to discharge existing liabilities or finance future operations. Accumulated surplus represents the financial position and is the difference between assets and liabilities. This provides information about the Municipality's overall future revenue requirements and its ability to finance activities and meet its obligations. Significant aspects of the accounting policies adopted by the Municipality are as follows:

#### (a) Basis of consolidation

These consolidated financial statements reflect assets, liabilities, revenues and expenses, and changes in investment in tangible capital assets of the Municipality. They include the activities of all committees of Council and the following organizations which are accountable to, and owned or controlled by the Municipality:

Wiarton Business Improvement Area

Excluded are Funds Held in Trust which are administered by the Municipality and reported on separately.

A government partnership exists where the Municipality has shared control over a board or entity. The Municipality's pro-rata share of assets, liabilities, revenues and expenses are reflected in the financial statements using the proportionate consolidation method. The Municipality's proportionate interest of the following government partnership is reflected in the consolidated financial statements:

Bruce Area Solid Waste Recycling (Note 16)

20.75%

All interfund assets and liabilities and sources of financing and expenditures have been eliminated.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 1. Summary of significant accounting policies (continued)

#### (b) Basis of accounting

Sources of financing and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

#### (c) Cash and cash equivalents

Cash and cash equivalents include cash on deposit, short-term deposits with a maturity of less than three months at acquisition and temporary bank overdrafts which form an integral part of the Municipality's cash management.

#### (d) Portfolio investments

Portfolio investments are comprised of bonds, bond funds and equity funds and are recorded at cost unless there has been a decline in the market value which is other than temporary in nature in which case the investments are written down to market value.

#### (e) Inventory

Inventory of goods held for resale is recorded at the lower of cost and net realizable value. Cost is determined on the first-in, first-out basis. Inventory held for consumption is recorded at the lower of cost and replacement cost, recorded on a first in first out basis.

#### (f) Deferred revenue

Revenue restricted by legislation, regulation, or agreement and not available for general municipal purposes is reported as deferred revenue on the consolidated statement of financial position. The revenue is reported on the consolidated statement of operations in the year in which it is used for the specified purpose.

#### (g) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are field for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated change in net financial assets for the year.

#### Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	- 15 to 25 years
Buildings	- 10 to 25 years
Vehicles	- 10 to 25 years
Equipment	- 5 to 25 years
Infrastructure:	•
Roads - paved	- 10 to 20 years
Roads - gravel	- 25 years
Bridges and other structures	- 40 to 70 years
Water and other utility systems	- 45 to 75 years

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 1. Summary of significant accounting policies (continued)

#### (h) Revenue recognition

User charges and fees and other revenues are recognized when related goods or services are provided and collectibility is reasonably assured.

Investment income is recognized in the period earned. Investment income earned on obligatory reserve funds is added to the fund balance and forms part of the respective deferred revenue balance and is recognized in the period in which eligible expenditures are made.

Donations, sale of goods, gain/loss on disposal of tangible capital assets, other fines and penalties, licences, permits, rents, capital cost recoveries and capital contributions are recognized on an accrual basis.

#### (i) Taxation and related revenues

Property tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation. Tax rates are established annually by Municipal council, incorporating amounts to be raised for local services. A normal part of the assessment process is the issue of supplementary assessment rolls, which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and renders supplementary tax billings. Taxation revenues are recorded at the time tax billings are issued.

Assessments and the related property taxes are subject to appeal. Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. Taxes receivable are recognized net of allowance for anticipated uncollectable amounts.

The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

#### (j) County and School Boards

The Municipality collects taxation revenue on behalf of the School Boards and the County of Bruce. The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the School Boards and the County of Bruce are not reflected in these consolidated financial statements.

#### (k) Government transfers

Government transfers are recognized in the consolidated financial statements as revenues in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made. Conditional government transfer revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional transfer revenue is recognized when monies are receivable. Government transfers for acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 1. Summary of significant accounting policies (continued)

#### (l) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. The Municipality's implementation of the Public Sector Handbook PS 3150 has required management to make estimates of historical cost, useful lives and amortization of tangible capital assets. In addition, estimates have been made of closure and post-closure costs related to landfill sites and WSIB employee future benefit liabilities. Actual results could differ from those estimates.

#### (m) Segment disclosures

The Municipality has adopted the Public Sector Accounting Board standard requiring financial information to be provided on a segmented basis (PS 2700). Municipal services have been segmented by grouping activities that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment.

#### (n) Pension plan

The Municipality offers a pension plan for its full-time employees through the Ontario Municipal Employee Retirement System ("OMERS"). OMERS is a multi-employer, contributory, public sector pension fund established for employees of municipalities, local boards and school boards in Ontario. Participating employers and employees are required to make plan contributions based on participating employees' contributory earnings. The Municipality accounts for its participation in OMERS as a defined contribution plan and recognizes the expense related to this plan as contributions are made, even though OMERS is itself a defined benefit plan.

#### (o) Employee future benefits

The Municipality accrues employee benefits which will require funding in future periods. These are benefits under the Workplace Safety and Insurance Board Act. The costs of these benefits are actuarially determined using management's best estimate of costs and long term inflation and discount rates.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 2. Cash

	ollowing:

	2019	2018
	\$	\$
Unrestricted	18,170,700	17,037,282
Restricted (Note 7)	2,089,661	1,481,887
artification or the segment of the s	20,260,361	18,519,169

The Municipality earns interest at between prime minus 1.75% and 1.20% on all bank account balances. The Municipality maintains all of its bank accounts at two chartered banks.

#### 3. Portfolio investments

The Municipality has investments in The One Investment Program, \$1,741,482 (2018 - \$1,716,577). During the year, these portfolio investments earned income of \$24,905 (2018 - \$24,277).

In addition, the municipality held GICs with Meridian totalling \$2,015,479 (2018 - \$Nil).

	2019	2018
	\$	\$
Carrying value	3,756,961	1,716,577
Market value	4,062,124	1,866,874

#### 4. Long-term receivables

Long-term receivables consist of loans to benefiting land owners who chose to finance their share of the cost of projects over the following periods:

	2019	2018
Water system upgrade loans receivable, 3.81% interest rate, semi-annual repayments, due 2020. Related to outstanding debt - refer	\$.	\$
to Note 8.	168,544	336,091
Water and sewer upgrade installation loan receivable,		
5.5% interest rate, due 2020	11,427	27,649
	179,971	363,740

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 5. Temporary borrowings

The Municipality has a revolving demand facility available of \$3,000,000 to finance general operating requirements. The facility was not drawn upon at December 31, 2019 (2018 - \$NIL).

#### 6. Landfill closure and post-closure liability

Solid waste landfill closure and post-closure care requirements are defined in accordance with industry standards and include final covering and landscaping of the landfill, removal of ground water and leachates and ongoing environmental monitoring, site inspection and maintenance. These costs will be incurred as each landfill site stops accepting waste, with the post-closure care expected to continue for an additional 20 years beyond that. The total future undiscounted closure and post-closure care costs are estimated to be \$483,000 (2018 - \$1,303,833). The liabilities are expected to be funded through budget allocations to a landfill reserve over the remaining life of the landfill. The balance in this reserve at the end of 2019 is \$620,085 (2018 - \$262,031).

The details for above are separated for each site below:

#### Amabel landfill site

As at December 31, 2019, the Municipality has recognized in the financial statements a liability of \$222,229 (2018 - \$641,463). This liability represents 77% of the present value of the estimated costs and is based on a total capacity of 578,000 cubic meters and a discount rate of 2.84%. The balance of the liability of \$64,950 will be accrued as the remaining capacity of 130,724 cubic meters is utilized, which is expected to be over the next 13 years.

#### Albemarle landfill site

As at December 31, 2019, the Municipality has recognized in the financial statements a liability of \$115,903 (2018 - \$192,377). This liability represents 62% of the present value of the estimated costs and is based on a total capacity of 60,000 cubic meters and a discount rate of 2.84%. The balance of the liability of \$72,048 will be accrued as the remaining capacity of 23,000 cubic meters is utilized, which is expected to be over the next 15 years.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 7. Deferred revenue - obligatory reserve funds and other

Deferred revenue represents revenues received, but not yet earned (or spent). Obligatory Reserve Funds are established in cases where legislation requires that unspent funds relating to a specific purpose be set aside in a specific reserve fund. A requirement of the public sector accounting principles of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may be refunded.

The net change in obligatory reserve funds during the year are as follows:

	Opening	Contributions Received	Investment Income	Revenue Recognized	Ending
	<b>\$</b> :	\$	\$	\$	<b>\$</b> `
Subdividers'	<b>-</b>	4	4	*	Ψ
contribution	47,626		1,049	<u> -</u>	48,675
Parkland cash in lieu	69,310	22,150	1,769	-	93,229
Parking in lieu	24,450	<sup>7</sup> 722	546	<b>.</b>	25,718
Federal gas tax	521,381	528,262	14,938	213,000	851,581
Building reserve fund	323,894	25,146	7,394	799	355,635
Development Charges	150,846	72,874	3,880	21,874	205,726
OCIF Grant	222,863	208,833	7,200	· •	438,896
otal obligatory	1,360,370	857,987	36,776	235,673	2,019,460

The net change in other general deferred revenue accounts are as follows:

	Opening	Contributions Received	Investment Income	Revenue Recognized	Ending
Deferred revenue other	\$ 121,517	\$ 69,933	*\$ 	\$ 121,249	\$ 70,201
Total deferred revenue	1,481,887	927,920	36,776	356,922	2,089,661

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 8. Long-term liabilities

(a) Long-term liabilities consist of the following:

	557,580	822,292
to Note 4.	195,978	386,56
Loan payable, OSIFA 2.81%, semi-annual payments of \$100,059 principal and interest, due 2020. Debt related to water system upgrade partly funded by taxpayer loans - refer		
Loan payable, OSIFA, 2.93%, semi-annual payments of \$43,178 principal and interest, due 2024. Debt related to sewage upgrade	361,602	435,73
	\$	\$
	2019	2018

#### (b) Payments for the next 5 years and thereafter are as follows:

	Principal \$	Interest \$
		Ψ
2020	272,294	14,180
2021	78,569	7,788
2022	80,888	5,469
2023	83,275	3,081
2024	42,554	623

The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing. Total interest charges on long-term liabilities for the year reported on the consolidated statement of operations were \$28,997 (2018 - \$28,830).

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 9. Employee future benefits

#### (a) Ontario Municipal Employees Retirement Saving Plan

The employees of the Corporation of the Town of South Bruce Peninsula participate in the Ontario Municipal Employees Retirement Saving Plan ("OMERS"). Although the plan has a defined retirement benefit for employees, the related obligation of the Municipality cannot be identified. The Municipality has applied defined contribution plan accounting as it has insufficient information to apply defined benefit plan accounting.

OMERS is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit. The most recent actuarial valuation of the Plan was conducted at December 31, 2019.

The amount contributed to OMERS for the current year was \$311,084 (2018 - \$257,129) for current service.

#### (b) Workplace Safety and Insurance Board ("WSIB") Act

Previously under the WSIB, the Municipality was self-insured (Schedule II) and was required to remit payments to the WSIB as required to fund disability payments for employees who were injured as a result of their employment with the Town. The liability recorded of \$602,609 (2018 - \$612,990) has been determined by an actuarial valuation completed as of December 31, 2015. This liability is partially funded by a reserve set aside for this purpose and reported as part of the insurance, sick leave and WSIB reserve in the Note 11.

The actuarial report for the WSIB liability was based on the following assumptions:

•		
Interest discour	t rate	4.5%
WSIB administ	ration and physician fees	38%
Expected level	of employee cost increases	1.75% -2.5%
Expected avera	ge remaining service life	15 years

The liability is comprised of the following amounts:

	2019	2018
	<b>\$</b> .	<b>\$</b> :
Accrued benefit obligation	594,257	603,996
Unamortized actuarial gains	8,352	8,994
	602,609	612,990

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 9. Employee future benefits (continued)

The continuity of WSIB liability is as follows:

	2019	2018
	<b>\$</b> -	<b>\$</b>
Liability at January 1	612,990	625,153
Interest	26,368	26,835
Amortization of actuarial gain	(642)	(642)
Less: benefit payments	(36,107)	(38,356)
	602,609	612,990

#### 10. Tangible capital assets

Schedules 1 and 2 provide information on the tangible capital assets of the Municipality by major asset class, as well as for accumulated amortization of the assets controlled. The reader should be aware of the following information relating to tangible capital assets:

#### (a) Work in progress

Work in progress with a value of \$491,472 (2018 - \$224,985) has not been amortized. Amortization of these assets will commence when the asset is put into service.

#### (b) Contributed tangible capital assets

Contributed capital assets including donations have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year is \$NIL (2018 - \$27,289).

#### (c) Works of art and historical treasures

The Municipality holds various works of art and historical treasures including statues, monuments, plaques, paintings and photographs. These items are not recognized as tangible capital assets in the consolidated financial statements because a reasonable estimate of the future benefits associated with such property cannot be made.

### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 11. Accumulated surplus

The accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2019	2018
	\$	\$
Invested in tangible capital assets	,	*
Tangible capital assets at cost less amortization	55,076,821	54,214,671
Unfinanced tangible capital assets	(2,378,762)	(3,086,935)
Tangible capital assets financed by long-term liabilities	(361,602)	(435,731)
Total invested in tangible capital assets	52,336,457	50,692,005
Surplus	***************************************	
Unfunded WSIB Schedule II liability (Note 9)	(602,609)	(612,990)
Unfunded landfill closure and post-closure costs	(338,131)	(833,840)
General surplus	1,049,440	1,056,563
Total surplus	108,700	(390,267)
Reserves set aside for specific purposes by Council		
Working funds	801,830	2,860,773
Insurance, sick leave and WSIB	958,178	917,178
Current purposes	1,011,861	2,311,976
Capital purposes	499,448	555,452
Total reserves	3,271,317	6,645,379
Reserve funds set aside for specific purposes by Council		
Current purposes	856,965	486,030
Capital purposes	20,131,655	15,706,419
Total reserve funds	20,988,620	16,192,449
Total accumulated surplus	76,705,094	73,139,566

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 12. Budget amounts

The operating budget approved by Council for 2019 is reflected on the consolidated statement of operations and statement of changes in net financial assets. The budgets established for capital investment in tangible capital assets are on a project oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with the current year's actual expenditure amounts. The budget figures have not been audited.

The following is a reconciliation of the budget approved by Council:

	Budget 2019	Actual 2019	Actual 2018
	\$	\$	·\$
Annual surplus	3,257,673	3,565,528	3,522,700
Net transfers from (to) reserves	(3,157,731)	(1,422,109)	(4,356,828)
Tangible capital asset additions	_	(3,183,499)	(2,291,944)
(Gain)/loss on disposal of tangible capital assets	. <b>-</b>	(7,232)	146,780
Proceeds on disposal of tangible capital assets	<u>-</u>	73,749	3,763
Amortization of tangible capital assets	-	2,254,832	2,161,291
Debt principal repayments	(382,788)	(74,128)	(72,003)
Change in unfunded liabilities - landfill & WSIB		(506,090)	13,769
Subtotal	(282,846)	701,051	(872,472)
Prior year capital projects funded		(708,173)	625,639
Prior year surpluses		1,056,562	1,303,396
	(282,846)	1,049,440	1,056,563

#### 13. School Boards and County of Bruce

During the year, the following taxation revenue was raised and remitted to the School Boards and County of Bruce:

	2019	2018
	<b>.\$</b> .	\$
School Boards	3,731,413	3,835,339
County of Bruce	7,332,928	7,090,346
	11,064,341	10,925,685

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 14. Government transfers

	Budget	2019	.2018
	\$	\$	\$
Operating:	(Note 12)		·
Province of Ontario	; ·		
Ontario Municipal Partnership Fund (OMPF)	2,812,500	2,868,100	2,812,500
Ontario Municipal Partnership Fund (OMPF) -			
Modernization		631,428	
Conditional - Sewer and water	18,000	32,832	15,838
- Other	86,316	203,454	200,336
	2,916,816	3,735,814	3,028,674
Other Municipalities			
Conditional - Other	226,770	584,604	319,376
Total operating transfers	3,143,586	4,320,418	3,348,050
Capital:			
Province of Ontario			
Conditional - Sewer and water		48,813	88,123
- Other	15,000	10,027	9,360
	15,000	58,840	97,483
Government of Canada			
- Federal Gas Tax	•	213,000	-
- Sewer and water	-	7,445	176,245
		220,445	176,245
Total capital transfers	15,000	279,285	273,728
Total government transfers	3,158,586	4,599,703	3,621,778

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 15. Other income

Other income consists of the following:

	2019 Budget	2019 Actual	2018 Actual
	<b>\$</b>	<b>\$</b> .	\$
	(Note 12)		-
Penalties and interest on taxation	309,140	185,535	288,058
Other fines and penalties	31,000	68,964	28,840
Investment income	203,600	515,539	353,198
Licenses, permits and rents	498,340	555,815	593,724
Donations	1,896	31,896	200
Sale of publications, mementos, etc.	1,830	50,896	47,417
Other	8,000	12,400	16,000
	1,053,806	1,421,045	1,327,437

#### 16. Government partnerships

The following summarizes the financial position and operations of the municipal joint board. The Town of South Bruce Peninsula's pro-rata share of these amounts have been reported in the financial statements using the proportionate consolidation method:

	Bruce Area Solid Waste Recycling	Municipality Share (20.75%)
	\$	\$
Financial assets	2,661,641	552,291
Liabilities	217,468	45,125
Net financial assets	2,444,173	507,166
Non-financial assets	1,401,281	290,766
Accumulated surplus	3,845,454	797,932
General surplus	(59,663)	(12,380)
Invested in tangible capital assets	1,398,138	290,114
Reserves and reserve funds	2,506,979	520,198
	3,845,454	797,932
Revenues	2,817,898	584,714
Expenses	3,248,211	674,004
Annual surplus	(430,313)	(89,290)

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 17. Commitments

(a) The Municipality has entered into several different agreements for residential and commercial garbage collection, with the latest going until December 31, 2022, with a possible extensions available. The cost to the Municipality will be:

2020 \$508,702 2021 \$518,756 2022 \$66,307

(b) The Municipality has entered into an agreement with the Ontario Clean Water Agency for the operation, management and maintenance of its water and sewage systems on April 3, 2018 until February 28, 2023. The cost to the Municipality will be:

\$770,622 + Consumer Price Index Increase
\$784,150 + Consumer Price Index Increase
\$797,873 + Consumer Price Index Increase
\$0

(c) The Municipality has entered into agreements for cleaning services at the Town Hall and the Ross Whicher Centre as well as various municipal washrooms which end December 31, 2021 and June 2020. The cost to the Municipality will be:

2020 \$74,230 2021 \$25,680

- (d) The Municipality has entered into a multi-year agreement for covering of a landfill site until December 31, 2023. The cost to the Municipality will be approximately \$14,200 each year.
- (e) The Municipality has entered into an contract for street sweeping services for 2020. The cost to the Municipality is estimated to be \$23,500.
- (f) Contractual capital commitments of approximately \$2,287,920 (2018 \$225,930) are not reflected in the consolidated financial statements. This amount represents uncompleted contracts as at December 31, 2019.
- (g) The minimum annual payments for operating agreements for the next five years are as follows:

2020 \$103,214 2021 \$66,589 2022 \$62,001 2023 \$62,934 2024 \$50,894

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 18. Contingencies

- (a) Several lower tier municipalities on the Bruce Peninsula, including the Town of South Bruce Peninsula, have been named as defendants in a land claim action filed by the Chippewas of Saugeen and Nawash, for damages alleged to total \$92,000,000. Also, joined as defendants in the action are the Counties of Bruce and Grey, the Province of Ontario and the Dominion of Canada. No breakdown as to each Municipality's relative share of the \$92,000,000 has been provided. The likelihood of the success of this action is undeterminable at the present time.
- (b) The Town of South Bruce Peninsula along with private land owners, have been named as defendants in a land claim action filed by the Chippewas of Saugeen First Nation for damages alleged to total \$25,000,000. Also, joined as defendants in the action are the Province of Ontario and the Dominion of Canada. No breakdown as to each defendant's relative share of the \$25,000,000 has been provided. The likelihood of the success of this action is undeterminable at the present time.
- (c) Appeals of the current value assessment of properties in the Municipality may be in process. The impact on taxation revenue as a result of settlement of these appeals is not determinable at this time. The effect on taxation of the settlement of these appeals will be recorded in the fiscal year in which they can be determined.
- (d) Applications for property tax rebates for vacant commercial and industrial buildings may be in process. The impact on taxation revenue as a result of these rebates is not determinable at this time. The effect on taxation of these rebates will be recorded in the fiscal year in which they can be determined.
- (e) In the ordinary course of business, various claims and lawsuits are brought against the Municipality. It is the opinion of management that the settlement of these actions will not result in any material liabilities beyond any amounts already accrued.

#### 19. Trust funds

The trust funds administered by the Municipality amounting to \$312,710 (2018 - \$305,490) have not been included in the consolidated statement of financial position nor have the operations been included in the consolidated statement of operations. The trust funds consists of the operations of the Cemeteries.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 20.Segmented information

The Town of South Bruce Peninsula is a diversified municipal government organization that provides a wide range of services to its citizens such as police, fire, roadways, water, sewer, solid waste, and recreation and cultural services. Distinguishable functional segments have been separately disclosed in the segmented information. Schedules 3 and 4 provide information on the segmented information of the Municipality.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. In measuring and reporting segment revenue from transactions with other segments, inter-segment transfers are measured on the basis of exchange amount. Property taxation revenue is prorated to each segment based on budgeted expenses. The Ontario Municipal Partnership Fund grant is allocated to general government. The nature of the segments and the activities that they encompass are as follows:

#### General government

This segment relates to the operations of the Municipality itself and unallocated items that cannot be directly attributed to any other specific segment. General administration, council activities and maintenance of municipal buildings are included in the functions of general government.

#### Protection services

Protection is comprised of police services, fire protection, emergency plan, building inspections, and animal control.

#### Transportation services

Transportation is comprised of the Municipality's bridges, roadways, storm sewers, sidewalks, street lighting, and winter control.

#### Water and Waste Water

Water and waste water services include treatment and distribution of the Municipality's drinking water and ensures that it meets all provincial standards. It also includes the collection and treatment of waste water.

#### Environmental services

Environmental consists of providing waste and recycling collection, the operation of the landfill sites, and solid waste management.

#### Health services

Health services are comprised of cemeteries and support to the local hospital.

#### Recreational and cultural services

This service area provides services meant to improve the health and development of the Municipality's citizens. The Municipality operates and maintains parks, arenas, a swimming pool, community centres, a campground and marinas. The Municipality also provides recreational programs.

#### NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

#### 20. Segmented information (continued)

#### Planning and development

This segment is responsible for planning and zoning including the Official plan for residential and commercial, review of property development plans, and economic development services for the Municipality. Planning and development also includes the Business Improvement Association (BIA).

#### 21. Subsequent events:

On March 11, 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects with the Municipality's environment and in the global markets, possible disruption of supply chains, and measures introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Municipality's operations. The extent of the impact of this outbreak and related containment measures on the Municipality's operations cannot be made reliably at this time.

The Municipality will continue to focus on collecting receivables, managing expenditures, and leveraging existing reserves and available credit facilities to ensure it is able to continue providing essential services to its residents.

#### 26

# CORPORATION OF THE TOWN OF SOUTH BRUCE PENINSULA

## SCHEDULE 1 CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2019

		Land					Work in	
	Land	Improvements Buildings	Buildings	Equipment	Vehicles	Infrastructure	Progress	Total
	₩	↔	<del>99</del>	₩	<del>59</del>	89	-&-	<del>59</del>
Cost								
Balance, beginning of year	1,113,713	2,861,093	14,729,424	7,668,507	4,972,549	62,418,910	224,985	93,989,181
Additions	. (	255,391	218,127	510,328	56,285	1,724,605	418,763	3,183,499
Disposals	•	,	i	(93,822)	(49,814)	(166,521)	ļ.	(310,157)
Additions from work in progress	,	67,602	42,700			41,974	(152,276)	· +
Balance, end of year	1,113,713	3,184,086	,184,086 14,990,251	8,085,013	4,979,020	64,018,968	491,472	96,862,523
Accumulated amortization								
Balance, beginning of year	•	1,129,410	6,092,728	4,036,333	3,230,892	25,285,147	ı	39,774,510
Amortization	ię.	148,633	290,767	520,112	259,305	1,036,015	i	2,254,832
Disposals			1	(90,569)	(32,112)	(120,959)	,	(243,640)
Balance, end of year	10	1,278,043	6,383,495	4,465,876	3,458,085	26,200,203	1 1	41,785,702
Net book value, end of year	1,113,713	1,906,043	8,606,756	3,619,137	1,520,935	37,818,765	491,472	55,076,821

The accompanying notes are an integral part of these financial statements

## SCHEDULE 2 CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2018

		Land					Work in	
	Land	Improvements	Buildings	Equipment	Vehicles	Infrastructure	Progress	Total
	<del>\$</del>	€3	€⁄3	, <del>6/3</del>	69	69	· <del>63</del>	€⁄3
Cost								
Balance, beginning of year	1,113,713	2,145,670	14,691,490	6,567,110	4,884,659	61,925,479	598,821	91,926,942
Additions	,	713,928	37,934	1,101,397	137,826	209,042	91,817	2,291,944
Disposals	į	•	Ţ.		(49,936)	(32,551)	(147,218)	(229,705)
Additions from work in progress	,	1,495	I	1	<b>.</b>	316,940	(318,435)	; 
Balance, end of year	1,113,713	2,861,093	14,729,424	7,668,507	4,972,549	62,418,910	224,985	93,989,181
Accumulated amortization								
Balance, beginning of year	1	1,013,913	5,810,158	3,603,042	2,992,547	24,273,095	1	37,692,755
Amortization	•	115,497	282,570	433,291	286,214	1,043,719	)	2,161,291
Disposals		1	ı	,	(47,869)	(31,667)	1	(79,536)
Balance, end of year	'	1,129,410	6,092,728	4,036,333	3,230,892	25,285,147	.1.	39,774,510
Net book value, end of year	1,113,713	1,731,683	8,636,696	3,632,174	1,741,657	37,133,763	224,985	54,214,671

The accompanying notes are an integral part of these financial statements

CONSOLIDATED SCHEDULE OF SEGMENTED REVENUES AND EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2019

Fotal	<del>6/3</del>		10,387,200	4,447,393	4,320,418	279,285	33,480	7,232	1,421,045	295,772 20,896,053		5.732.820	1	43,499	3,193,403	4,501,343		1,689,450	2,254,653	(84,643)	17,330,525	3,565,528	
Planning and Development	<del>69</del>		189,472	71,270	9,135	:	j	1	25,895	295,772		339,610		,	45,032	39,932		ı	3,042	(185,200)	242,416	53,356	
Recreational and Cultural Planning and Services Development	<del>69</del> .		1,002,535	460,300	29,840	55,118	11,600	47,654	78,176	1,685,223		673,542		1	447,029	281,775		37,944	338,318	78,542	1,857,150	(171,927)	
Health Services	<del>59</del>		65,774	28,959	1	a'	1,	ì	7,241	101,974		5,740		i	16	625		7,967		65,060	79,437	22,537	
Environmental Services	↔		1,955,957	607,290	124,385	t	•	(14,009)	61,514	2,735,137		517,486	<b>.</b>	1	362,115	(117,792)		111,249	139,098	91,491	1,103,647	1,631,490	
Water and Waste Water	<del>60</del>		1 2	2,634,968	458,448	11,167	21,880	(26,585)	, i	3,099,878		78,421	•	43,499	425,071	521,615		393,322	793,212	196,323	2,451,463	648,415	
Transportation Services	↔		3,257,886	7,844	1	213,000	1	594	20,980	3,495,304		1,870,065		ŀ	1,526,009	280,697		789,823	731,462	(268,942)	4,929,114	(1,433,810)	
Protection Services	÷∍		2,522,505	370,100	160,975	,	n	1	512,921	3,572,501		941,640		1	145,764	2,502,523		278,151	135,757	(8,261)	3,995,574	(423,073)	
General Government	<del>69</del>		1,393,071	200,002	3,537,635	j	4	(422)	714,318	5,910,264		1,306,316		•	242,292	992,014		70,994	113,764	(53,656)	2,671,724	3,238,540	
		Revenues	Property taxation	Oser cuanges and rees	Government transfers	capital	Capital cost recoveries	Gain/(Loss) on Disposal	Other income		Expenses	Salaries, wages and benefits	Interest on long-term	liabilities	Materials and supplies	Contracted services	Kents, financial expenses	and external transfers	Amortization expense	Interfunctional charges		Annual surplus (deficit)	

The accompanying notes are an integral part of these financial statements

CONSOLIDATED SCHEDULE 4

FOR THE YEAR ENDED DECEMBER 31, 2018

	General Government	Protection Services	Transportation Services	Water and Waste Water	Environmental Services	Health Services	Recreational and Cultural Services	Planning and Development	Total
	<del>-69</del>	↔	<del>69</del> ∵	<del>69</del> .	€4	<del>6</del> 5	€>	<del>é,</del>	↔
Revenues									
Property taxation	1,699,863	3,042,138	3,152,453	1	814.345	110.785	1 042 646	104 228	9 966 458
User charges and fees	269,017	312,134	6,590	2,496,631	590,286	28,719	416 693	67 579	4 187 649
Government transfers	2,833,883	128,909	*	213,213	128,979	)	36,219	6.847	3,348,050
Government transfers - capital	r	(	1	264,368		ı	9,360	. (	273 728
Capital cost recoveries	1	1	18,000	12,957	ı	Υ	167,203	ı	198,160
Continued tanglore capital	(								
assets Otto	27,289	1 3	f		1	i	i	1	27,289
Ouler meome, gain/(loss)	6/6,0/0	490,204	12,171	(147,218)	54,781	5,444	84,987	5,779	1,182,218
	5,506,122	3,973,385	3,189,214	2,839,951	1,588,391	144,948	1.757.108	184,433	19.183.552
Expenses			į					1	
Salaries, wages and benefits	1,186,986	817,750	1,607,878	76,505	481,774	4,986	612,198	34,403	4,822,480
liabilities	ı	•		13 220			Š		0
Motoriale and manifes	700 400	7,000	1 7	45,532	1.	£.	228	1	43,590
Contracted - Supplies	324,396	242,231	1,225,624	355,795	335,598	1,457	394,801	49,010	2,928,912
Confidence Services	265,840	2,483,505	130,381	558,647	366,039	363	152,369	23,561	4,280,705
Kents and Bhancial expenses	79,128	243,273	562,708	352,487	100,809	2,138	37,058	1	1,377,601
Amortization expense	88,291	136,607	731,096	812,560	101,946	1	287,736	3,042	2,161,278
Intertunctional charges	(53,790)	(9,344)	(164,566)	143,781	23,140	63,170	43,895	n L	46,286
	2,190,851	3,914,022	4,093,121	2,343,107	1,409,306	72,114	1,528,315	110,016	110,016 15,660,852
Annuai surplus (deficit)	3,315,271	59,363	(903,907)	496,844	179,085	72,834	228,793	74,417	3,522,700
								and the second s	the section of the section of the section of

The accompanying notes are an integral part of these financial statements