

**TOWN OF SOUTH BRUCE PENINSULA
2012 GRANTS AND DONATIONS APPLICATION**

The Town of South Bruce Peninsula Council will entertain funding requests from groups or individuals that demonstrate both a need for funding and meet the pre-established criteria approved by Council.

Please note that this application form shall also be used by applicants seeking rental subsidization of Town-owned facilities (i.e. Sauble Beach Community centre, Warton Arena Auditorium). Please calculate the request for rental subsidization into a dollar amount for the purposes of the application.

For assistance in determining the dollar amount of your request, please contact the Manager of Financial Services at tsbpfinance@bmts.com or 519-534-1400 ext. 106.

GUIDELINES AND CRITERIA

1. Grants are given only to not-for profit organizations which in the judgment of the Council, make a unique contribution to the quality of life in our community.
2. The event or activity for which funding is being sought, must be located in our community, and/or primarily provide benefits for our local residents.
3. The request for funding must meet one of the following criteria:
 - a. Seed Funds
 - b. Special Event or Program
 - c. Unique Need
4. Organizations are eligible for grants provided they demonstrate managerial expertise and good financial management as measured by the Applicant's responses to Questions 11 through 14, within this application.
5. The Council will give consideration to events and activities which:
 - a. Exhibit innovation
 - b. Include community outreach and education
 - c. Help create a sustainable community
 - d. Complement the Town's Priorities and Strategic Plan
6. The Town shall not be the sole source of funding, matching funds at a minimum must be provided by the organization.

NOTE: All organizations meeting the criteria will not necessarily receive a grant or the amount for which they applied. Grant allocations are dependent on individual application

review and the amount of grants and donations funding contained within the approved municipal budget.

NOTE: Priority will be given to applications completed and received prior to January 15, 2012, for consideration in the preparation of the Town's annual operating budget.

NOTE: Grants and donations are not given automatically from year to year. Applicants must apply annually for funding.

Town of South Bruce Peninsula Grants and Donations Application
2012 GRANTS AND DONATIONS APPLICATION FORM

1. LEGAL NAME OF THE ORGANIZATION:

2. LEGAL ADDRESS OF THE ORGANIZATION:

3. TAX STATUS OF THE ORGANIZATION

a. FOR PROFIT _____

b. NOT FOR PROFIT _____

4. AMOUNT OF GRANT REQUEST: \$ _____

5. DATE OF APPLICATION: _____

6. FISCAL YEAR OF THE ORGANIZATION: FROM _____ TO _____

7. PLEASE INDICATE GENERAL CATEGORY OF THE APPLICATION

a. SEED FUNDING (FIRST TIME REQUEST) _____

b. SPECIAL REQUEST (ONE TIME ONLY) _____

c. UNIQUE NEED _____

8. COMMUNICATION CONCERNING THE APPLICATION IS TO BE ADDRESSED TO:

NAME: _____

TELEPHONE: _____ (DAYTIME), _____ (EVENING)

E-MAIL: _____

9. APPLICATION WAS PREPARED BY:

PRINT NAME: _____

SIGNATURE: _____

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15. GENERAL DISCUSSION

a. Is there anything else your organization would like the Council to be aware of when reviewing this application for funding?

16. Each organization receiving a Grant Allocation from the Town is requested to submit an outline of your project including how the funds received from the Town were expended. It is anticipated that this report will be forwarded to the Town when your event or program has been completed. Future applications will not be considered by the Council of the Town if this post event report has not been received.

Town of South Bruce Peninsula Grants and Donations Application

CHECKLIST

PLEASE ENSURE YOUR APPLICATION INCLUDES THE FOLLOWING:

- A) ___BYLAWS AND CONSTITUTION (if applicable)
- B) ___LIST OF BOARD OF DIRECTORS (if applicable)
- C) ___TOTAL MEMBERSHIP AND MEMBERSHIP FEES (If applicable)
- D) ___CURRENT FINANCIAL STATEMENT
- E) ___PROJECTED BUDGET
- F) ___COMPLETED APPLICATION FORM

THANK YOU FOR COMPLETING THE APPLICATION!!

PLEASE SUBMIT YOUR COMPLETED APPLICATION TO:

TOWN OF SOUTH BRUCE PENINSULA
ATTN: MANAGER OF FINANCIAL SERVICES
P.O. BOX 310, 315 GEORGE STREET
WIARTON, ONTARIO
NOH2TO

IF YOU HAVE QUESTIONS REGARDING THE APPLICATION OR APPLICATION
PROCESS, PLEASE CONTACT Manager of Financial Services AT tsbpfinance@bmts.com or
519-534-1400 ext. 106