

TOWN OF SOUTH BRUCE PENINSULA
PO Box 310, 315 George St. Warton ON N0H 2T0
Phone (519) 534-1400 Fax (519) 534-4976

**RENTAL CONTRACT
SAUBLE BEACH COMMUNITY CENTRE**

•RATES SUBJECT TO CHANGE WITHOUT NOTICE •SMOKE FREE FACILITY
•PRICES INCLUDE HST UNLESS OTHERWISE SPECIFIED •PEPSI PRODUCTS ONLY AT THIS FACILITY

_____	AUDITORIUM	•capacity 300	\$356.97
_____	KITCHEN	•full facility	\$120.91
_____	KITCHEN	•part facility	\$ 62.15
_____	BAR		\$ 62.15
_____	MEETING ROOM	•hourly rate + GST; \$62.15 max	\$ 11.00/hr + GST
_____	MEETING ROOM	•two rooms	\$ 93.22
_____	MEETING ROOM	•wedding/banquet/other	\$186.45
_____	SOCAN FEE		\$ 62.13
_____	LIABILITY INSURANCE		\$113.00

ALCOHOL YES _____ NO _____ •renter obtains Special Occasion Permit and alcohol

BARTENDERS: Contact Don Crain (519-374-9490) to appoint approved bartenders for your function

EXTRA: Beer cups, liquor cups, ice and pop may be supplied at additional cost

NAME OF RENTER: _____

MAILING ADDRESS: _____

PHONE: _____ FAX: _____

DATE OF EVENT: _____ TIME OF EVENT: _____

ATTENDANCE EXPECTED: _____ CATERER: _____

TYPE OF FUNCTION: _____

ROOM REQUIRED: _____

TOTAL RENTAL FEE _____ DEPOSIT (50% unless otherwise specified) _____

SIGNATURE OF RENTER: _____

MUNICIPAL APPROVAL: _____

Don Crain, Facilities Coordinator • CELL 374-9490 •PAGER 373-8351

TERMS AND CONDITIONS OF CONTRACT

1. No alcoholic beverages shall be brought onto premises at anytime unless under LLBO permit. The Lessee is responsible for obtaining the LLBO permit.
2. Lessee is responsible for leaving the kitchen clean and tidy.
3. Lessee is responsible for removing all alcoholic containers (full or empty) from the premises and must adhere to LLBO regulations.
4. Any individuals, groups or organization renting the facilities and equipment belonging to the Town will be held responsible for all and any loss or breakage that occurs while renting the facilities and equipment. The Lessee shall, in addition to any rental prescribed, be responsible for replacement of all breakage or losses of furniture, fixtures, dishes and equipment and any damage to the facilities.
5. The Town of South Bruce Peninsula will not be responsible for any lost or stolen property.
6. The contract will be null and void unless a copy is signed and returned to the Town of South Bruce Peninsula. It is understood that the facility cannot be held without a signed and confirmed contract.
7. Ice, mix and cups may be supplied and will be billed to the Lessee by the Town of South Bruce Peninsula.
8. The Town of South Bruce Peninsula reserves the right to cancel a contract.
9. The Town of South Bruce Peninsula shall incur no liability to the lessee for failure to perform any of the covenants or conditions contained herein if such failure is due to strikes, acts of God, or other cause beyond the control of the Town of South Bruce Peninsula.
10. The Lessee is responsible for contacting the Facility Coordinator at least 48 hours prior to the event concerning any special arrangements or requirements regarding set-up of facilities and equipment. Failure to make the request on time will NOT guarantee complete compliance of request.
11. There must be a minimum of 5 adult supervisors/chaperons for all youth group activities/events. Police attendance is to be discussed.
12. **NO CONFETTI** is permitted under any circumstances.
13. The Lessee covenants and agrees to indemnify and save the lessor harmless from any and all actions, claims or demands of whatsoever nature arising out of or in any way connected with the use and occupation of the lessors premises or any of the facilities contained therein by the Lessee or any of its servants, agents, employees or guests.
14. A person entering into a contract with the Town of South Bruce Peninsula for rental must be 18 years of age or older, and must be present at the function.
15. The Lessee must purchase Liability Insurance for their function if they have a special occasion permit.
16. **NO CANDLES WITH OPEN FLAME** will be allowed. Please consult with the Facility Coordinator regarding decorating allowances.
17. A rental deposit of fifty percent (50%) of the rental fee is required with the Rental Contract. Deposits will be credited to the invoice when billed. A full refund of the deposit shall be issued provided that notice of said cancellation has been received by the Town in writing, 30 days prior to the event. Fifty percent (50%) of the deposit shall be forfeited to the Town if cancellation is received less than 30 days prior to the event.
18. If contract is signed in one calendar year for rental in a different calendar year, unless full rental fees are paid at time of contract signing, fee schedule as approved by the Town on the date of the event will apply.