



## Town of South Bruce Peninsula

### Aquatic Supervisor

#### Position Description

Reports to:	Recreation Programmer	Status: Seasonal
Last Revised:	February 1, 2020	Hours: up to 40 per week

#### Summary of Duties

Reporting to the Recreation Programmer, the Aquatic Supervisor's responsibilities include the direct supervision of the aquatic team at the Warton Pool; the preparation, execution, and supervision of all aquatic-related programs including swim lessons, lifeguarding and aquatic-related events; daily maintenance in accordance with the Health and Safety Regulations; regular instructional and lifeguard duties; pre and post-season maintenance and administration duties.

The ideal candidate will be an enthusiastic, self motivated individual with previous experience providing quality learn to swim programming and leadership to aquatic staff in a municipal environment.

#### Qualifications

- Current certification in: National Lifeguard Service (NLS); Lifesaving Society Swim Instructor; Emergency First Aid and CPR-C; AED
- Advanced Instructor Training, Aquafit certification or Aquatic Supervisor Training would be an asset
- Minimum two (2) years of work experience as a lifeguard and swim instructor including the monitoring of pool staff
- Must have the ability to apply knowledge and training in safety prevention of accidents and in First Aid rescue situations as needed: teaching or lifeguarding
- Must have strong customer service skills.
- Good public relations and communication skills, both oral and written
- Excellent organizational and time and stress management skills
- All staff (new and returning) must complete their Health & Safety and other mandatory training prior to their start date

## **Responsibilities:**

- Assists in the operation, planning, administration, delivery and evaluation of summer aquatic programs and services.
- Assists in the supervision, development, scheduling and evaluation of aquatic staff in an environment that requires on-going coach and mentoring.
- Assists with the planning and facilitation of aquatic training and attends staff meetings.
- Provides support, responds to emergency and behavioural occurrences following prescribed policy and procedures.
- Ensures professional and appropriate communication with participants, parents/guardians, and members of the public. Responds to customer inquiry and concerns in a timely manner.
- Ensures compliance with the Ontario Health and Regulations, Ontario Pool Regulation 565 and other relevant legislations, corporate and departmental policies, and procedures.
- Supervise and assist in the maintenance of the aesthetics of the pool area including vacuuming pool, sweeping, and cleaning of changerooms, washrooms and staff room, tidying toys and lifejackets off the pool deck, maintaining lost & found.
- Completes a yearend report and makes program recommendations.
- Performs other duties as assigned.

## **Working Conditions**

- Works in presence of users of all ages, and has a relatively high public profile
- Deals with a high volume of varied tasks; constant changes of priority
- Constant attention to customer service demeanor required
- Must be able to deal with people who may be irate or upset
- High level of initiative required
- Weekdays, weekends, evening and shift work required
- Works outdoors, in and out of the water, being exposed to extreme environmental conditions
- May be exposed to pool chemicals
- The noise level in the work environment can be loud in the pool and surrounding area as determined by the number of participants
- Ability to perform strenuous physical tasks necessary for a water rescue
- Ability to continuously scan all areas of the pool with clear vision from the bottom and up and surrounding area