



Town of South Bruce Peninsula

Public Works Grass Maintenance Summer Student

Position Description

Reports to: Operations Supervisor Status: Seasonal Full Time
Employment Dates: May 4 – September 4, 2026 Hours: up to 40 per week
Wage Range: \$17.78 – \$19.24 per hour Last Revised: February 10, 2026

Summary of Duties

Reporting to the Operations Supervisor, the Public Works Grass Maintenance Summer Student's responsibilities include grass cutting, weed trimming, garbage collection, perform site maintenance, clean-up duties, and other maintenance duties.

Qualifications

- Possess a minimum Class 'G2' driver's licence in good standing and ability to report to the Warton Works' Yard
- Able to complete outdoor duties for minimum 8 hours a day and lift up to 50 lbs.
- Ability to work weekdays, with some potential for weekend work
- Ability to work safely and in accordance with the Occupational Health and Safety Act
- Previous experience in outdoor work and/or customer service considered an asset
- Ability to understand and execute written and oral instructions.
- Candidate must be able to interact effectively and courteously with the public, contractors, and staff.
- Clear criminal record check

Responsibilities:

- Maintenance of cemetery grounds including grass mowing and trimming using various types of powered and manual equipment
- Pruning shrubs and basic arboriculture
- Observation, documentation, and troubleshooting problem areas related to operations
- Provide on-site support to staff
- Picks up litter and garbage

- Perform site maintenance, clean-up duties, and other maintenance duties
- Provision of customer service, customer liaison relating to maintenance of the cemetery and public spaces. Address questions, concerns, complaints, and suggestions from the public and other stakeholders

Working Conditions

- Typical hours would be weekdays with some weekend work depending on tasks
- Required to work outdoors in varying weather conditions for prolonged periods of time
- Physical fitness required to permit walking and standing for prolonged periods
- Ability to perform strenuous physical tasks when necessary
- Deals with a high volume of varied tasks; constant changes of priority
- High level of initiative required

Required Equipment

- The successful candidate will be required to supply their own CSA-approved safety footwear
- The Town will supply the successful candidate with head protection (CSA-approved hard hat), if required, and other personal protective equipment (PPE) such as safety vest and/or safety shirts, gloves, sunscreen, etc.

Please submit your resume and a brief cover letter outlining your interest and qualifications for the role by February 27, 2026 to the Public Works Department at karen.cameron@southbrucepeninsula.com.

The Town of South Bruce Peninsula is an equal opportunity employer. We thank all applicants, however, only those selected for an interview will be contacted. The Town will not be using Artificial Intelligence (AI) during the course of the hiring process for this position.