



TSBP Police Services Board
Appendix A
By-Law 1-2015

The Chair of the Town of South Bruce Peninsula Police Services Board reserves the right to refuse or defer any delegation at any time. Delegations appear strictly for information purposes only and understand that if discussion is required it is the discretion of Board as to when that discussion will occur

Request for Delegation

I am requesting delegation to speak:

- a) on my own behalf; or
b) on behalf of a group / organization / association, if b), please state name of group/ organization/association below.

Name(s) of Speaker(s): Please note that all names of the individuals wishing to speak must be listed below. (Max. 2)

Subject of Presentation:

Please describe below, the subject matter of the requested oral submission in sufficient detail so as to provide the Board with a means to determine its content and to assess its relative priority to other requests for oral submission. Weight will be given to those requests that provide more detailed descriptions of the content of the presentation, to this end a table of contents, outline of remarks, or the full text of the presentation may be attached to this document. Please note, if you intend to include handouts or a presentation using electronic devices, one (1) copy of any electronic presentation and one hard copy of the presentation including any handouts are to be delivered to Secretary no later than noon on the Tuesday prior to the meeting in which you are to present.

Reason why this presentation is important to the Board:

Equipment Required (projector, screen, laptop):

Date of Request:

Signature(s) of Speaker(s):

Address:

Telephone:

Fax: Email:

For Office Use Only

Delegation Date Time Duration

Where a matter may require more urgency than can be accommodated through the scheduling of an oral submission please be advised that the Board may be able to deal with your concern, information or request more immediately if it is communicated by other means. This may be done by letter, fax, email, telephone or personal meeting. As always the choice is yours and we welcome your input.

In accordance with the Procedural By-law, requests must be delivered to the Secretary prior to 12:00 noon on the Tuesday preceding the meeting of The Police Services Board. The request forms may be faxed (519-534-4976) or emailed to (cherry.wyonch@southbrucepeninsula.com)