

# **2023 Annual Report of the Integrity Commissioner**

**The Corporation of the Town of South Bruce Peninsula**

**March 22, 2024**

**Robert J. Swayze**

Integrity Commissioner  
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## **A) Introduction**

I was appointed as the Integrity Commissioner for the Town of South Bruce Peninsula by agreement pursuant to subsection 223.3(1) of the *Municipal Act, 2001* on June 1, 2019 for a term of 1 year. A subsequent agreement executed in May of 2020 extended the term to May 31, 2024. My agreement has been extended on the same terms for another 5 years.

This is the fifth annual report that I have prepared and it covers the calendar year 2023.

## **B) Duties of the Integrity Commissioner**

The functions of an Integrity Commissioner are set out in subsection 223.3(1) of the *Municipal Act, 2001* which provides as follows:

**223.3(1)** Without limiting sections 9, 10 and 11, those sections authorize the municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to any or all of the following:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

### **C) Annual Activity**

During the year, my services included:

1. Two confidential complaints both of which were dismissed,
2. Conflict advice to a member of the Warton Business Improvement Area and
3. Sundry advice to and correspondence with staff.

My total dockets were 7.1 hours billed at the rate of \$280 per hour and I was also paid an annual retainer of \$1,000.

### **D) Closing Remarks**

Again, Council had low complaint activity compared with many of my other clients which speaks well for both members of Council and staff. I am grateful for the trust that Council and the Town continues to place in me as Integrity Commissioner. I would like to particularly acknowledge the support and assistance that I have received during 2023 from Ms. Angie Cathrae, Director of Legislative Services.

Respectfully,

### **Robert J. Swayze**

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