

2024 Annual Report of the Integrity Commissioner

The Corporation of the Town of South Bruce Peninsula

January 4, 2025

Robert J. Swayze

Integrity Commissioner

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A) Introduction

I was appointed as the Integrity Commissioner for the Town of South Bruce Peninsula by agreement pursuant to subsection 223.3(1) of the *Municipal Act, 2001* on June 1, 2019 for a term of 1 year. A subsequent agreement executed in May of 2020 extended the term to May 31, 2024. A new agreement was executed in 2024 with the term covering June 1, 2024 and ending May 31, 2029.

This is the sixth annual report that I have prepared and it covers the calendar year 2024.

B) Duties of the Integrity Commissioner

The functions of an Integrity Commissioner are set out in subsection 223.3(1) of the *Municipal Act, 2001* which provides as follows:

223.3(1) Without limiting sections 9, 10 and 11, those sections authorize the municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to any or all of the following:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

C) Annual Activity

During the year, my services included:

1. One confidential complaint which was dismissed;
2. Conflict advice to a member of Council;
3. Advice to the public on two separate occasions; and
4. Sundry advice to and correspondence with staff.

My total dockets were 7.8 hours billed at the rate of \$280 per hour and I was also paid an annual retainer of \$1,000.

D) Closing Remarks

I congratulate Council on your continued adherence to relevant legislation.

Respectfully,

Robert J. Swayze

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