

## Fees Information

### Municipal Freedom of Information and Protection of Privacy Act

If you request information under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), you will be required to pay fees in accordance with legislation (RRO 1990, Regulation 823).

Requests for personal information about yourself are considered "personal information requests". All other requests for information are considered "general information requests".

The fees charged for requests are outlined below. Please note that taxes are not charged on fees.

Where anticipated fees are \$25.00 or more, you will be given a fee estimate. If the estimate of fees to be paid is \$100.00 or more, you must pay a 50% deposit before your request is processed.

#### General Information Requests

Description	Fee	Explanation
Application Fee	\$5.00	This fee must be paid when you submit your request.
Search Time	\$7.50	Per ¼ hour required to search and retrieve records
Record Preparation	\$7.50	Per ¼ hour required to prepare records for release
Photocopying	\$0.20	Per page
Computer Programming	\$15.00	Per ¼ hour if needed to develop a program to retrieve information
CD Rom	\$10.00	Per disk

#### Personal Information Requests

Description	Fee	Explanation
Application Fee	\$5.00	This fee must be paid when you submit your request
Photocopying	\$0.20	Per page
Computer Programming	\$15.00	Per ¼ hour if needed to develop program to retrieve information
CD Rom	\$10.00	Per disk

Clerk's Department  
Town of South Bruce Peninsula  
519-534-1400