

Town of South Bruce Peninsula

Quotation PW 17-18

Hope Bay Road Drainage

Town of South Bruce Peninsula

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The Town of South Bruce Peninsula is requesting quotations for drainage work on Hope Bay Road within the Town of South Bruce Peninsula. Sealed bids will be received at the Town of South Bruce Peninsula Municipal Office until **2:00 pm** local time on **October 25, 2017**.

Bid packages and details may be obtained from the Town of South Bruce Peninsula Municipal Office, at the address below, or on the Town website at www.southbrucepeninsula.com

There will be a mandatory site meeting on October 17, 2017 at 10:00 am. Potential bidders will meet Town staff at the Hope Bay Park parking lot at 10 Hope Bay Rd to discuss the details of the project.

Quotations are subject to a formal contract being prepared and executed. Contract award is subject to Town of South Bruce Peninsula approval and subject to budgetary constraints. The lowest or any bid will not necessarily be accepted. The Town of South Bruce Peninsula acknowledges and strives to abide by the MASH Annex.

Andrew Sprunt
Manager of Public Works
Town of South Bruce Peninsula
315 George St., PO Box 310
Warton ON N0H 2T0
(519) 534-1400

Information to Bidders

1 General

Sealed quotations will be received until **October 25, 2017 at 2:00 pm** in a sealed envelope clearly marked with the following:

<p style="text-align: center;">Hope Bay Road Drainage Quotation PW 17-18</p> <p style="text-align: center;">Town of South Bruce Peninsula Attention: Andrew Sprunt, Manager of Public Works 315 George St, PO Box 310 Warton ON, N0H 2T0</p>

The envelope is to include the bidding company name and return mailing address.

The bid must be submitted on the quotation forms as provided by the Town of South Bruce Peninsula. No changes may be made to bids after they have been received. If more than one (1) quotation form is submitted by a bidder, the only one considered and opened will be the envelope with the most recent time/date of receipt. Electronically transmitted quotations (ie. fax or email) will not be considered.

2 Quotation Requirements

The following **must** be completed and submitted with your bid:

- Quotation Form Q-1
- Quotation Form Q-2 – References and Related Experience
- Company Overview and Professional Qualifications
- Work Plan and Schedule
- Statement by Bidder
- Addendum(s) (If any)

Bidders are required to prepare their bid in accordance with this quotation document, as well as the Town of South Bruce Peninsula's Purchasing Procedures (<https://southbrucepeninsula.civicweb.net/filepro/documents/33329?preview=42721>).

The successful bidder will be required to enter into a contract with the Terms and Conditions as set out in the quotation.

Bids shall be submitted on our quotation form only.

Quotations that do not comply strictly with our terms and conditions or bids which are

incomplete, obscure or made subject to further conditions or qualified may be rejected as informal or disqualified by the Town of South Bruce Peninsula.

A bid may be withdrawn any time prior to closing.

The Town does not bind itself to accept the lowest or any quotation. Bids must be legible and completed in ink or typewritten with all blanks filled in.

Within the bid submission, if the amount bid for an item does not agree with the extension of the estimated quantity and the bid unit price, the unit price shall govern and the amount of the total bid price shall be corrected accordingly.

The Town of South Bruce Peninsula reserves the right in its sole discretion to reject any or all bids and the lowest or highest bid as the case may be will not necessarily be accepted.

3 Insurance

Upon award of the contract, the Contractor must furnish to the Corporation, at his/her cost, a certified copy of a liability insurance policy as detailed in the bid document. All minimum coverage is detailed below:

- \$2 million – general liability and automobile liability policies

Such policy shall contain:

- a “Cross Liability” clause or endorsement;
- an endorsement certifying that The Town of South Bruce Peninsula and the successful bidder are included as additional named insured;
- An endorsement to the effect that the policy or policies will not be altered, cancelled or allowed to lapse without thirty days prior written notice to the Corporation.

The Liability Insurance Policy and/or endorsements shall be satisfactory to the Corporation. The insurance coverage noted above shall be maintained in force throughout the term of the successful bidder’s contract agreement.

4 Equipment

The successful bidder shall furnish and maintain all such equipment as is considered necessary for conducting the work in an acceptable manner and at a satisfactory rate of progress. All equipment, tools, and machinery used for handling materials and executing any part of the work shall be maintained in a satisfactory, safe efficient working condition. Equipment used by the successful bidder shall be such that no injury to the workers or property will result from its use. The successful bidder shall be responsible for initiating, maintaining and supervising all safety precautions and

programs in connection with the work and services performed hereunder. The successful bidder shall provide reasonable protection to prevent property loss or damage and/or personal injury to persons, including but not limited to employees performing such work and all other persons who may be affected thereby.

The successful bidder shall be responsible and accept all liability for the licensing, inspections and any compliance with federal, provincial or municipal laws as they pertain to the vehicles to be used. Furthermore, the successful bidder will furnish to the Town any and all vehicle safety certificates on the vehicles to be used under the contract if requested.

Where a vehicle is hauling material for use in the contract, in whole or in part upon a public highway and where motor vehicle registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified under the *Highway Traffic Act*, whether such vehicle is registered in the name of the contractor or otherwise.

The equipment must be capable of adjustment to suit all operating conditions. Bidders shall make available all equipment for inspection by the Town prior to execution of the contract.

5 Bribery or Corrupt Practice

Should the successful bidder or any of his agents give, or offer any gratuity to, or attempt to bribe any member of the Town Council, officers or servants of the Town, the Town of South Bruce Peninsula shall be at liberty to cancel the contract forthwith or to direct the Town to take the whole or any part of the works out of the hands of the successful bidder under the same provisions as those specified.

6 Assignment and Sub-Letting

Potential bidders should be aware that the successful contractor shall not assign or sublet the contract or any part thereof or any benefit or interest therein or thereunder, without the written consent of the Town of South Bruce Peninsula.

7 Employees

The successful bidder agrees that the Town of South Bruce Peninsula is not to be deemed the employer of the successful bidder nor its personnel under any circumstances whatsoever.

Should any overseer, mechanic, driver or workman employed on or about the work or in connection therewith give any just cause for complaint, the Town shall notify the successful bidder, in writing, stating the reasons therefore and the successful bidder

shall dismiss such persons forthwith and he shall not again be employed by the successful bidder on any Town of South Bruce Peninsula work without the written consent of the Town.

8 No Smoking Policy

The successful bidder, as well as their employee(s), must at all times abide by the Town's No Smoking Policy, Policy D.6.1, as well as any and all provincial and federal smoking regulations, when performing the work under the contract agreement.

9 Working Safely

The successful bidder shall provide adequate protection for workers and the public at all times under the applicable Federal and Provincial Statutes, in accordance with all municipal by-laws and regulations together with any additional safety measures that may be necessary. The successful bidder shall provide and maintain the necessary first aid items and equipment as called for under the First Aid Regulations of the Workplace Safety and Insurance Act and Occupational Health and Safety Act, and the Ontario Electrical Safety Code as applicable to the scope of work.

The successful bidder shall ensure that all employees are provided with and instructed in the use of safety equipment as required by the Occupational Health and Safety Act and by other regulations. Normal safety precautions should be observed while around and operating equipment.

The successful bidder shall observe and comply with all Municipal and Provincial safety regulations and shall obtain and pay for all permits, fees, etc. that may be applicable in carrying out the work.

The successful bidder must ensure that during the performance of the work of the contract, its personnel are equipped and wear appropriate personal protective equipment: footwear, head protection, etc.

A copy of the Health and Safety Policies of the Town of South Bruce Peninsula is available to the successful bidder upon request. The successful bidder is required to comply at a minimum with the safety standards of the Town of South Bruce Peninsula. The successful bidder shall provide a copy of their own Health and Safety Policy upon request.

The Town of South Bruce Peninsula retains the right to stop the successful bidder's work without penalty to the Town if the bidder does not comply with the Occupational Health and Safety Act and the Health and Safety Policies and Procedures of the Town of South Bruce Peninsula or creates an unacceptable health and safety hazard.

The successful bidder shall be responsible for and shall pay all dues and assessments payable under the *Workplace Safety and Insurance Act*, the *Employment Insurance Act*

or any other *Act*, whether Provincial or Federal, in respect to all his employees or operations and shall, upon request, furnish the Town of South Bruce Peninsula with satisfactory evidence that as, the successful bidder, the provisions of any act have been complied with.

The successful bidder will provide to the Town a WSIB Clearance Certificate or proof of WSIB Independent Operator Status prior to the execution of any contract.

10 Accessibility Regulations for Contracted Services

In accordance with Ontario Regulation 429/07, Accessibility Standards for Customer Service Sect. 6, every provider of goods and services shall ensure that every person who deals with members of the public or participates in the developing of the service providers policies, practices and procedures governing the provision of goods and services to members of the public, shall be trained on the following:

1. How to interact and communicate with persons with various types of disability.
2. How to interact with persons with disabilities who use assistive devices or require the assistance of a guide animal, or a support person.
3. How to use equipment that is available on premises that may help in the provision of goods or services.
4. What to do if a person with a particular type of disability is having difficulty accessing the provider's goods or services.
5. Information on the policies, practices and procedures governing the provision of goods and services to people with disabilities.

Contracted employees, third party employees, agents and others that provide customer service on behalf of the Town of South Bruce Peninsula must meet the requirements of Ontario Regulation 429/07 with regard to training. In accordance with Ontario Regulation 429/07 a document describing the training policy, a summary of the contents of the training and details of training dates and attendees must be submitted to the Town of South Bruce Peninsula upon request.

11 Other Rights

No tender, proposal, or quotation will be accepted from any person or company which has a claim or instituted a legal proceeding against the Town or against whom the Town has a claim or instituted a legal proceeding with respect to any previous contract without prior approval of Council.

12 Payments

Payment by the Town of South Bruce Peninsula to the successful bidder will be made in accordance with the quotation bid and completion of the contract to the satisfaction of

the Town. Upon completion of the work the successful bidder will submit an invoice to the Town of South Bruce Peninsula. The successful bidder's invoice will set out the unit price in accordance with the bid submission, and the period of time the invoice covers. Payment by the Town of South Bruce Peninsula to the successful bidder will be made within forty five (45) days of the date of the delivery of the invoice.

13 Sales Tax

The bidder will not include the Harmonized Sales Tax (HST) in the quotation prices.

14 MASH Annex

The Town of South Bruce Peninsula acknowledges that this quotation is subject to the MASH Annex.

Scope and Specifications

1 Scope of Work

Hope Bay Road is gravel road, located near the northern limit of South Bruce Peninsula. The Town is requesting quotations for storm water management work along Hope Bay Road. The work shall consist of culvert replacement, ditching, rip rap placement all in accordance with the Ontario Provincial Standards (OPSS).

The work will consist of the removal, replacement of existing culverts, new culvert installation, ditching, rip rap placement, and the supply of all labour, materials, equipment and supervision to complete the work shown. After the work is completed the successful bidder will be responsible for restoring the site(s) to original condition, including topsoil and sod placement.

All Grey Sauble Conservation Authority permits will be obtained by the Town for all works on Hope Bay Road and Brock Street.

There will be a mandatory site meeting on October 17, 2017 at 10:00 am. Potential bidders will meet Town staff at the Hope Bay Park parking lot at 10 Hope Bay Rd to discuss the details of the project.

Award is subject to budget limitations. The Town makes no representation or guarantee as to the quantity of work to be performed. The Town of South Bruce Peninsula reserves the right to alter quantities required; municipal budget constraints and Council direction could result in an increase or decrease in quantities or a full or partial suspension of any supplies required.

2 Specifications

The work consists of the supply of all labour, materials, equipment and supervision necessary to complete the work shown, or described by, or reasonably inferred from these quotation documents.

Excavated native material shall not be salvaged and reused as backfill for the new culverts. The excavation for culvert removals and replacement shall be kept to a minimum. The culvert Installation shall be in accordance with the latest version of OPSS 401, OPSS 421 and OPSD 802.010.

The successful bidder shall match existing inlet and outlet invert elevation and match side slopes to the existing ditch profile. The excess material shall be disposed of, but not at any Town maintenance yards.

Temporary road closures may be required to complete the culvert installations. The

successful bidder will be responsible to inform home owners affected by the road closure(s) prior to closing the road. Granular material must be available on-site at all times when closing the road for cross culvert installations or open road cuts. Granular material must be on-site when closing the road, to ensure local residents and emergency service vehicles will be provided access in the event of an emergency.

The successful bidder will install thirteen (13) culverts; six (6) existing culverts will be replaced with new culverts and there will be seven (7) new culverts installed in new locations.

Without limiting the qualifications of the foregoing, the work consists of the following:

2.1 Item #1 - Remove and Replace Existing 600 mm Cross Culvert at 200 Hope Bay Rd – Replace with 900 mm CSP Culvert

The two existing circular CSP culverts (two 9 m x 600 mm diameter) shall be removed and replaced with two 9 m x 900 mm diameter CSP culverts that will be supplied by the successful bidder. The existing culvert has an average depth of bury of approximately 1.5 m.

2.2 Item #2 - Remove and Replace Existing 450 mm Cross Culvert at 134 Hope Bay Rd – Replace with 600 mm CSP Culvert

The existing circular CSP culvert (9 m x 450 mm diameter) shall be removed and replaced with one 9 m x 600 mm diameter CSP culvert that will be supplied by the successful bidder. The existing culvert has an average depth of bury of approximately 0.3 m.

2.3 Item #3 - Remove and Replace Existing 400 mm Cross Culvert at 84 Hope Bay Rd – Replace with 400 mm CSP Culvert

The existing circular CSP culvert (9 m x 400 mm diameter) shall be removed and replaced with one 9 m x 400 mm diameter CSP culvert that will be supplied by the successful bidder. The existing culvert has an average depth of bury of approximately 0.7 m.

2.4 Item #4 - Remove and Replace Existing Two 300 mm Cross Culverts at 160 Hope Bay Rd and on the East Side 124 Hope Bay Rd – Replace with Two 300 mm CSP Culverts

The existing circular CSP culverts (9 m x 300 mm diameter) at 160 Hope Bay Rd and on the east side of 124 Hope Bay Rd shall be removed and replaced with 9 m x 300 mm

diameter CSP culverts that will be supplied by the successful bidder. The existing culverts have an average depth of bury of approximately 0.7m.

2.5 Item #5 - New Cross Culvert Installation on the east side of the Brock St and Hope Bay Rd Intersection and on the West Side of 124 Hope Bay Rd – 800 mm

The new installations of the 800 mm circular CSP culvert (two 18 m x 800 mm diameter) on the eastside of the Brock St and Hope Bay intersection shall be supplied by the successful bidder. The culverts shall be installed next to each other. The culverts will have an average depth of bury of approximately 1.0 m. An aerial map of the location of the area is attached in Appendix A.

The new installation of the 800 mm circular CSP culvert (one 10 m x 800 mm diameter) on the west side of 124 Hope Bay Rd shall be supplied by the contractor. The culvert will have an average depth of bury of approximately 1.0 m. The new culvert will be installed next to an existing 10 m x 1000 mm CSP) cross culvert.

2.6 Item #6 - New Cross Culvert Installation at 178 Hope Bay Rd, and on the west side of the Brock St and Hope Bay Rd Intersection – 600 mm

The new installation of the 600 mm circular CSP culvert (one 12 m x 600mm diameter) at 178 Hope Bay Rd shall be supplied by the successful bidder. The 12 m x 600 mm CSP cross culvert will be installed next to an existing 12 m x 600 mm cross culvert. The culvert has an average depth of bury of approximately 1.0 m.

The new installation of the 600 mm circular CSP culvert (one 14 m x 600 mm diameter), on the west side of the Brock St and Hope Bay Rd intersection, shall be supplied by the successful bidder. The culvert will have an average depth of bury of approximately 1.0 m. The new culvert will be installed next to an existing 14 m x 400 mm CSP cross culvert.

2.7 Item #7 - New Cross Culvert Installation at 38 Hope Bay Rd and the Intersection of Brock St and Marino Ln – 500 mm

The new installation of the 500 mm circular CSP culvert (one 10 m x 500 mm diameter) at 38 Hope Bay Rd shall be supplied by the successful bidder. The culvert has an average depth of bury of approximately 1.0 m.

The new installation of the 500 mm circular CSP culvert (one 18 m x 500 mm diameter) at the intersection of Brock St and Marino Lane shall be supplied by the successful bidder. The culvert has an average depth of bury of approximately 1.0 m. An aerial map of the location of the area is attached in Appendix A.

The successful bidder shall have inlet and outlet elevation of 1% slope and match side slopes to the existing ditch profile.

2.8 Item #8 - New Cross Culvert Installation at 182 Hope Bay Rd – 375mm HPDE

The new installation of the 375 mm circular HPDE culvert (one 11 m x 375 mm diameter) at 182 Hope Bay Rd shall be supplied by the successful bidder. The new culvert will be installed next to an existing 375 mm HPDE cross culvert. The culvert will have an average depth of bury of approximately 0.6 m.

2.9 Item #9 – Ditching on Hope Bay Rd

Ditching will be required on Hope Bay Rd. The locations will be staked out by the Town. The entire road will not need to be ditched out, just in spots of need where the ditch has grown in and filled organic material. The depths and width vary depending on location. The excess ditching material shall be disposed of, but not at any Town maintenance yards. The ditched out ditch will be left clear; no topsoil, seed or cover will be required once ditches have been cleaned out. The ditching locations along Hope Bay Rd are:

Address	Length	Description of Ditching Required
70 Hope Bay Rd	5 m	Ditching – Clean out Inlet – 5 m
72 – 76 Hope Bay Rd	20 m	Ditching – 20 m
94 – 96 Hope Bay Rd	8 m	Ditching – 8 m
108 Hope Bay Rd	5 m	Clean out inlet
148 – 152 Hope Bay Rd	60 m	Ditching 60 m – west side of 150 Hope Bay Rd
160 Hope Bay Rd	5 m	Ditching 5 m both sides of new culvert install
Total Length	103 m	* Additional ditching may be required

2.10 Item #10 – Ditching on Brock St

Ditching and rip rap placement will take place on the east side of Brock St. The ditching and rip rap locations will be staked out by the Town. The scope of this item is to reduce the width of Brock St and re-establish the road edge, which has become filled with granular material. The reduced width of Brock St shall be 1-2 m from the existing road edge. The ditching will also continue around the intersection of Brock St and Hope Bay Road for approximately 25 m. The new ditch, road, and road edge should be able to handle all storm water runoff without erosion when complete. The ditch and the top of the road edge to the bottom of the ditch shall have a 2:1 slope. Rip rap will be placed on various locations of the new ditch, and the side slope of the road from the top of the road edge to the bottom of the ditch, at an average depth of 0.3 m. The excess material shall be disposed of, but not at any Town maintenance yards. An aerial map of the

location of the area is attached in Appendix A. The Brock St ditching will be on a per meter (m) basis. The total length of ditching along Brock St is 350 m. Additional ditching may be required at the Town's discretion.

2.11 Item #11 – Rip Rap

Rip rap shall be placed at various culvert inlets and outlets. The locations for culvert rip rap inlet and outlets are 200 Hope Bay Rd, 178 Hope Bay Rd, and 124 Hope Bay Rd. The Town representative may increase amount of rip rap used at the above noted locations, as well as add other locations for rip rap installation. There will also be placement of rip rap on the east side of the Brock St ditch and the side slope of the road, at an average depth of 0.3 m. The locations will be staked out by the Town. Rip rap shall be placed all in accordance with the latest version of OPSS 511 and OPSD 810.010.

Basis for payment: Measurement for payment shall be square metres (m²). Payment is deemed to include all labour, material and equipment required to complete the said work. If quantities vary from the estimate, approval must be sought from the Town inspector prior to proceeding with the work.

2.12 Item #12 – Silt Curtain

Silt curtain will be required for the new installation and for the removal and replacement of certain cross culverts. The locations which need silt curtain are at 200 Hope Bay Rd, 182 Hope Bay Rd, 178 Hope Bay Rd, and 124 Hope Bay Rd. Additional silt curtain may be required for additional replacement culvert works. All silt curtain must be placed in accordance with the latest version of OPSS 805.

2.13 Item #13 – *Provisional Item* - Sod Placement

The provisional item of sod placement will be used for the ditches and culvert inlets that have been disturbed from construction. The sod placement will only be placed if approved by the Town representative. All sod placed shall all be in accordance with the latest version of OPSS 803.

3 Location

Locations and extent of works are included within this document and attached as Appendix A. The successful bidder is to be sufficiently aware of the extent of the work and the locations of the work in the Town prior to bidding, ditching and culvert locations will be staked out by the Town.

4 Ontario Provincial Standard Specifications

The Ontario Provincial Standards (OPSS) shall apply to this project as determined by the Town. OPS Standards can be found online at: <http://www.ops.on.ca>

5 Existing Structures and Utilities

The successful bidder will be responsible to obtain locates prior to commencing the work. The Town may be available to attend the site(s) with the successful bidder and/or the locate company to assist with the location(s) of the work. It is the successful bidder's responsibility to locate, support, and maintain all existing structures and utilities within or adjacent to his work. Any damaged structure, utility or surface will be repaired or replaced to the satisfaction of the Town at the expense of the successful bidder.

6 Hours of Work

Work will be permitted between 7:00 am to 7:00 pm, Monday to Friday. No work is to be performed outside of these hours unless otherwise expressly authorized in written format by the Town.

Work is to be completed and coordinated with the Operations Supervisor(s). Work is to be completed by December 15, 2017.

7 Traffic Control

The successful bidder shall supply the required traffic controllers and portable signs to protect the work zone and to ensure the safe passage of traffic in conformance with the MTO Traffic Control Manual for Roadway Work Operations. The signage shall remain at each work location until the road works are completed to ensure both vehicular and pedestrian traffic is aware of the construction.

8 Equipment

It is hereby understood and agreed that the successful bidder will provide the equipment and personnel to be used for the work. Only bidders having sufficient and adequate equipment to perform the work of this contract will be considered. The Town reserves the right to visit the bidder's premises to examine its resources.

9 References and Related Experience

On the attached form, please provide at minimum, three (3) references of accounts that your company has provided similar services since January 2012. References will be equal in complexity and service requirements outlined in this quotation call. Bidders shall obtain permission from the references provided to use their names; the Town may contact any/all references provided.

10 Company Overview and Professional Qualifications

Within the bid submission, each bidder shall provide an overview of their company, including their qualifications for the quotation call and a list of the equipment to be used for the work.

Bidders are required to enclose with their bid submission a list of any sub-contractors for work being performed; the Town reserves the right to approve or reject any/all sub-contractor(s).

11 Work Plan and Schedule

The Town requires that all work is to be completed prior to December 15, 2017. Extension of the completion date may be granted in writing by the Town, upon written request from the successful bidder. Within the bid submission, each bidder shall provide their work plan which shall indicate their schedule and ability to meet the Town's deadlines.

12 Evaluation Criteria

The following criteria will be used for evaluating proposals submitted to the Town. The Town reserves the right to shortlist firms for further evaluation and interviews if required; this may alter the final scoring results. Any or the lowest proposal not necessarily accepted.

Item	Evaluation Criteria	Weight Factor
1	Relevant and Related Experience, References, Company Overview and Professional Qualifications, and Previous History with the Town	25%
3	Work Plan	15%
4	Budget	40%
5	Schedule	20%

Bidders are required to review the quotation document's Scope and Specifications,

Sections 1 through 11 (found on pages 9 through 11), and submit detailed information of how their company will meet the Town's requirements, specifically submitting information required to meet the evaluation criteria listed above. The quotation will only be evaluated based on the information that is provided within the bid submission. Please ensure that all relevant information is provided for evaluation.

Quotation Form Q-1

Item	Item Description	Unit	Unit Quantity	Unit Price	Total Price (Excluding HST)
1	Remove Existing 600 mm Cross Culvert – Replace with 900 mm	Per m	18	\$	\$
2	Remove Existing 450 mm Cross Culvert – Replace with 600 mm	Per m	9	\$	\$
3	Remove and Replace 400 mm Cross Culvert	Per m	9	\$	\$
4	Remove and Replace 300 mm Cross Culvert	Per m	18	\$	\$
5	New 800 mm Cross Culvert Installation	Per m	46	\$	\$
6	New 600 mm Cross Culvert Installation	Per m	26	\$	\$
7	New 500 mm Cross Culvert Installation	Per m	28	\$	\$
8	New 375 mm HPDE Cross Culvert Installation	Per m	11	\$	\$
9	Ditching on Hope Bay Rd	Per m	103	\$	\$
10	Ditching on Brock St	Per m	350	\$	\$
11	Rip Rap	Per m ²	400	\$	\$
12	Silt Curtain	Each	4	\$	\$
13	<i>Provisional Item – Sod Placement</i>	Per m ²	10	\$	\$
Total Quotation Price (Excluding HST)					\$

 Company Name

 Bidder's Initials

Quotation Form Q-1
(continued)

Company Name

Signature of Authorized Person

Name (Please Print)

Address

E-mail Address

Phone

Fax

Date

Bidder's Initials

Quotation Form Q-2

References and Related Experience

Please provide at minimum, three (3) references of accounts that your company has provided similar services since January 2012. References will be equal in complexity and service requirements outlined in this tender call. Bidders shall obtain permission from the references provided to use their names; the Town may contact any/all references provided.

Description of Project/Contract	Location / Municipality	Year and Month of Contract	Name and Phone Number of Reference

Sub-contractors: Enclose a list of any sub-contractors for work being performed; the Town reserves the right to approve or reject any/all sub-contractor(s)

Company Name

Bidder's Initials



Statement by Bidder

Bid Document Name: Hope Bay Road Drainage

Bid Document Number: PW 17-18

Bidder Company Name: _____

Bidder Company Address: _____

3. I/We have reviewed all terms and conditions of all forms included as part of this bid package.
2. I/We have read and understand all of the terms and conditions of the forms included as part of this bid package.
3. I/We understand that if our bid is successful, all requirements of the successful bidder as outlined in this bid document will be completed by the time and in the format required.

Dated at _____ this _____ day of _____, 20____.

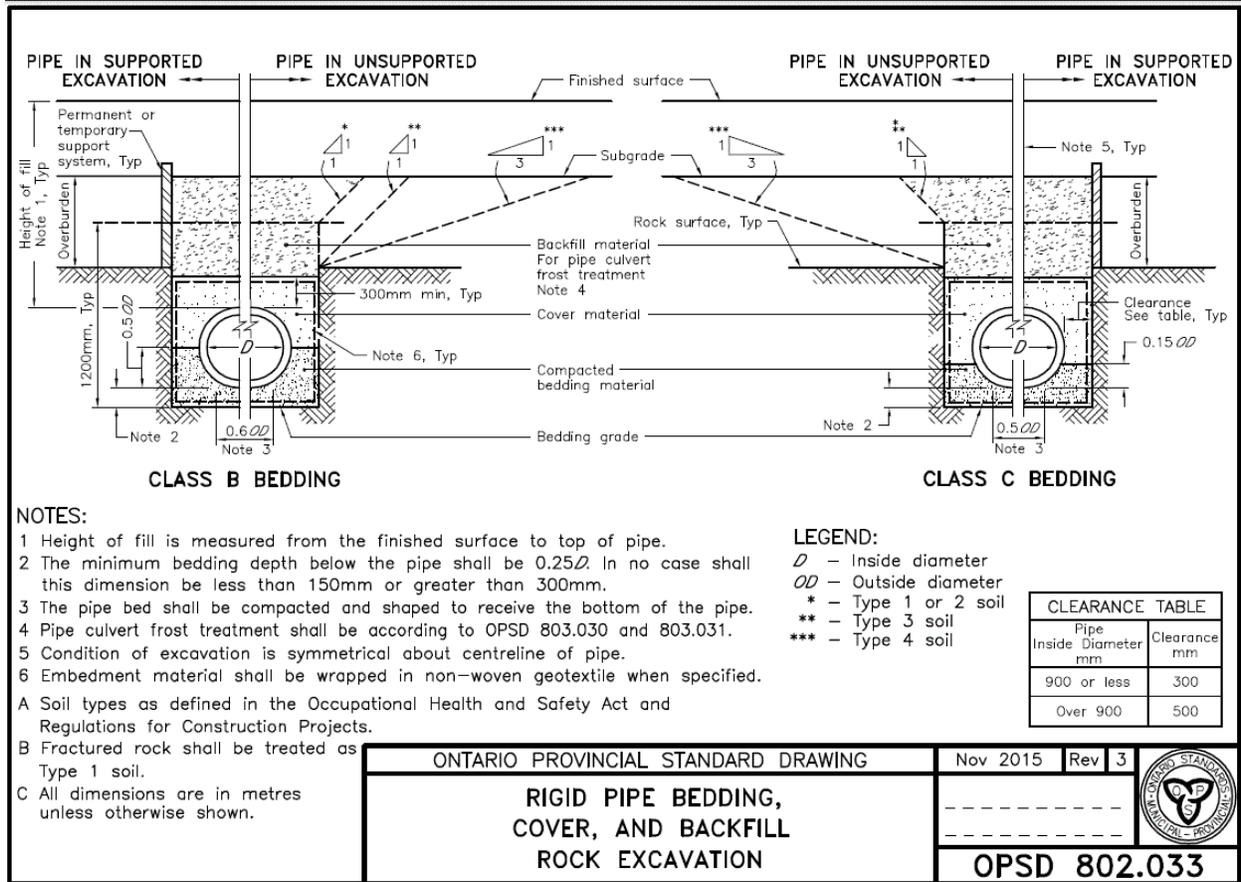
Witness

Signature of Authorized Person

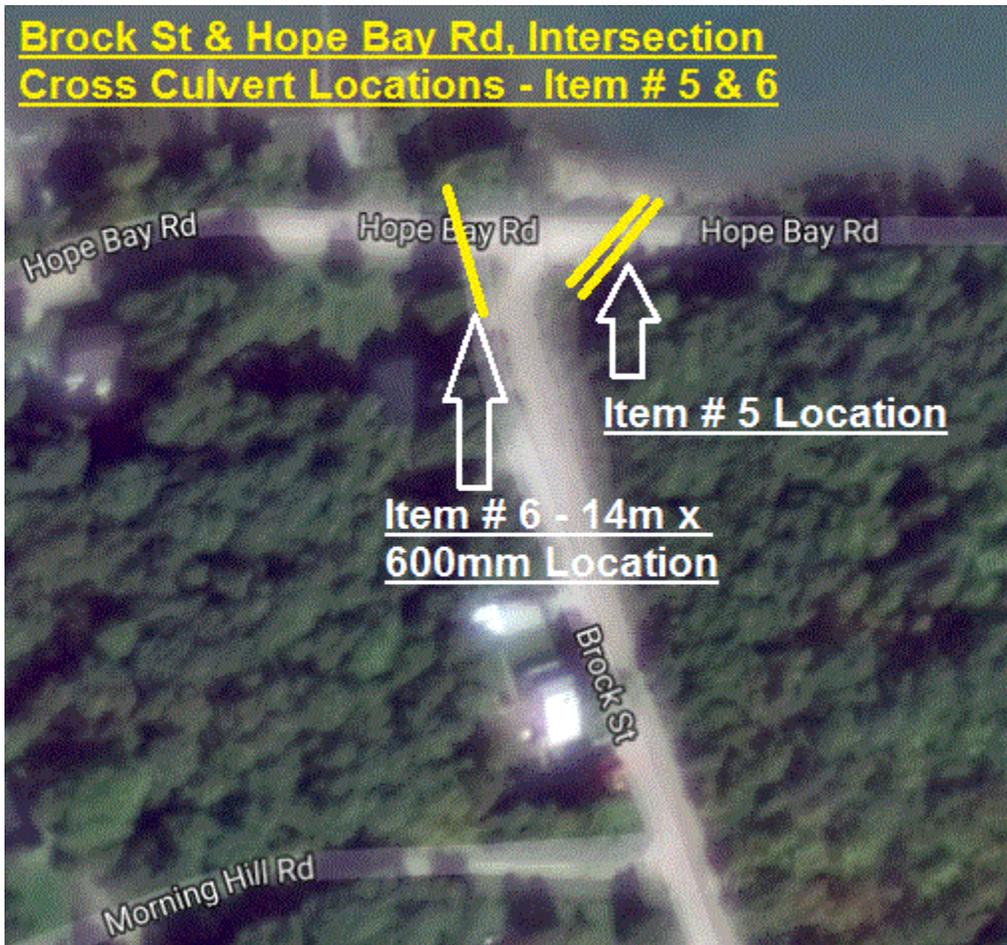
Name (Please Print)

Position

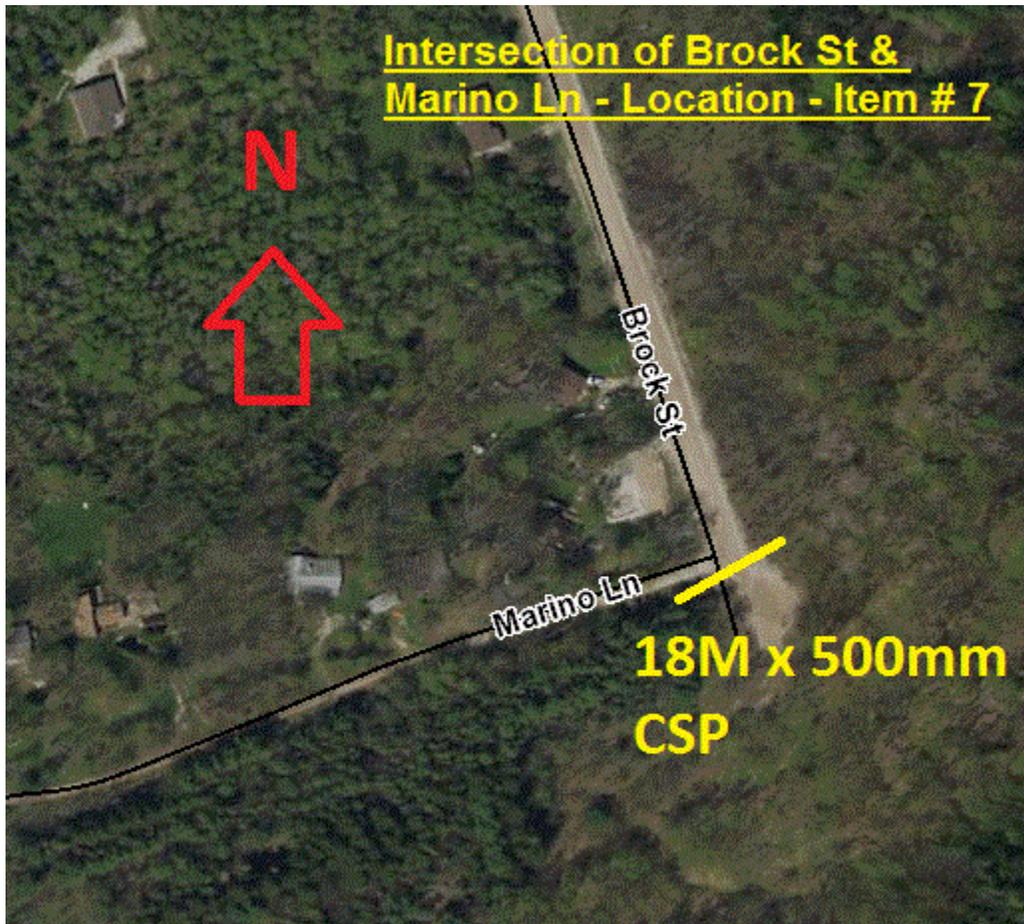
Appendix A



Brock St & Hope Bay Rd Intersection Work Locations



Brock St and Marino Lane Cross Culvert Locations



Brock St Ditching and Rip Rap Location



Map of Hope Bay Road

