



Town of South Bruce Peninsula

Quotation PW 18-08

Surplus Vehicles for Sale

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Surplus Vehicles for Sale

The Town of South Bruce Peninsula is offering the following five (5) vehicles for sale.

- 1998 GMC Sierra 1500 4WD Extended Cab with Rear Cap
- 2002 Chevrolet Silverado 1500 4WD Extended Cab with Rear Cap
- 2004 Chevrolet Silverado 1500 2WD Regular Cab
- 2008 Chevrolet Silverado 1500 2WD Regular Cab
- 2008 Chevrolet Silverado 1500 4WD Regular Cab

All vehicles are being sold in “as is” condition. All vehicles will start and move.

Sealed bids will be received at the Town of South Bruce Peninsula Municipal Office until **2:00 pm** local time on **May 3, 2018**.

Bid packages and details may be obtained from the Town of South Bruce Peninsula Municipal Office, at the address below, or on the Town website at www.southbrucepeninsula.com

Award is subject to Town of South Bruce Peninsula approval. The highest or any bid will not necessarily be accepted.

Karmen Krueger, CPA, CA
Manager of Financial Services
Town of South Bruce Peninsula
315 George St., PO Box 310
Warton ON N0H 2T0
(519) 534-1400

Information to Bidders

1 General

Sealed quotations will be received until **May 3, 2018 at 2:00 pm** in a sealed envelope clearly marked with the following:

<p style="text-align: center;">Surplus Vehicles for Sale Quotation PW 18-08</p> <p style="text-align: center;">Town of South Bruce Peninsula Attention: Manager of Financial Services 315 George St, PO Box 310 Wiarton ON, N0H 2T0</p>
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The envelope is to include the bidding company name and return mailing address.

The bid must be submitted on the quotation forms as provided by the Town of South Bruce Peninsula. No changes may be made to bids after they have been received. If more than one (1) quotation is submitted by a bidder, the only one considered and opened will be the envelope with the most recent time/date of receipt. Electronically transmitted quotations (i.e. fax or email) will not be considered.

2 Quotation Requirements

The following **must** be completed and submitted with your bid:

- Quotation Form Q-1;
- Statement by Bidder; and
- Addendum(s) (If any)

Bids will be disqualified if the envelope does not include the quotation name and number and the bidder's name and address.

Bidders are required to prepare their bid in accordance with this quotation document, as well as the Town of South Bruce Peninsula's Purchasing Procedures (<https://southbrucepeninsula.civicweb.net/filepro/documents/33329?preview=42721>). The successful bidder will be required to enter into a purchasing agreement with the Terms and Conditions as set out in the quotation call.

Bids shall be submitted on our forms only. A quotation may be withdrawn any time prior to closing. Quotations that do not comply strictly with our terms and conditions or bids which are incomplete, obscure or made subject to further conditions or qualified may be rejected as informal or disqualified by the Town of South Bruce Peninsula.

The Town does not bind itself to accept the highest or any quotation. Bids must be legible and completed in ink or typewritten with all blanks filled in.

3 Bribery or Corrupt Practice

Should the successful bidder or any of his agents give, or offer any gratuity to, or attempt to bribe or influence any member of the Town Council, officers or servants of the Town, the Town of South Bruce Peninsula shall be at liberty to cancel the purchase agreement forthwith.

4 Payments

Payment by the successful bidder to the Town of South Bruce Peninsula shall be made in accordance with the quotation submission. Payment shall be made by the successful bidder to the Town prior to the successful bidder taking possession of the vehicle(s). Cash, a certified cheque, or bank draft payable to the Town of South Bruce Peninsula will be the only form of payment accepted.

5 Sales Tax

The bidder will not include the Harmonized Sales Tax (HST) in the vehicle purchase price line; within Quotation Form Q-1 there is a separate line item for HST.

Scope and Specifications

1 Specifications

The Town of South Bruce Peninsula is offering the following five (5) vehicles for sale.

Year	Make, Model and Description	Engine	Transmission	Mileage
1998	GMC Sierra 1500 4WD Extended Cab with Rear Cap (red)	Gas	Automatic	120,888 km
2002	Chevrolet Silverado 1500 4WD Extended Cab with Rear Cap (red)	Gas	Automatic	353,873 km
2004	Chevrolet Silverado 1500 2WD Regular Cab (white)	Gas	Automatic	290,426 km
2008	Chevrolet Silverado 1500 2WD Regular Cab (white)	Gas	Automatic	261,173 km
2008	Chevrolet Silverado 1500 4WD Regular Cab (white)	Gas	Automatic	438,816 km

All vehicles are being sold in “as is” condition. All vehicles will start and move.

Potential bidders may view the vehicles at the Warton Works Yard at 441048 Elm Street, Warton, ON between 7:00 am and 3:00 pm, Monday to Friday. If bidders want to start the vehicles, or inspect the vehicles’ interiors, they must arrange an appointment ahead of time by contacting Town Hall.

Bidders are welcome to bid on one or multiple vehicles. The Town will evaluate each vehicle separately when awarding the bids. There is a reserve/minimum bid of \$400.00 excluding HST on each vehicle.

2 Possession

Payment shall be made by the successful bidder to the Town prior to the successful bidder taking possession of the vehicle(s). The successful bidder will be responsible to arrange for pick-up/removal of the vehicle(s) purchased; the Town will not assist with vehicle loading or removal. Cash, a certified cheque, or bank draft payable to the Town of South Bruce Peninsula will be the only form of payment accepted.

Once the Town has received payment for the vehicle(s), the Town will provide the successful bidder with the Used Vehicle Information Package(s), the vehicle portion of the registration permit(s), and the bill of sale(s). The successful bidder will be required to attend a Service Ontario office and transfer the vehicle(s) into their name prior to taking possession of the vehicle(s) and removing them from Town property.

Quotation Form Q-1

Vehicle	Mileage	Bid Price
1998 GMC Sierra 1500 4WD Extended Cab with Rear Cap (red)	120,888 km	\$
2002 Chevrolet Silverado 1500 4WD Extended Cab with Rear Cap (red)	353,873 km	\$
2004 Chevrolet Silverado 1500 2WD Regular Cab (white)	290,426 km	\$
2008 Chevrolet Silverado 1500 2WD Regular Cab (white)	261,173 km	\$
2008 Chevrolet Silverado 1500 4WD Regular Cab (white)	438,816 km	\$
HST (13%)		\$
Total Bid Amount		\$

* There is a reserve/minimum bid of \$400.00 excluding HST on each vehicle.

 Company Name (if applicable)

 Signature of Bidder

 Name (Please Print)

 Address

 E-mail Address

 Phone

 Fax

 Date

 Bidder's Initials



Statement by Bidder

Bid Document Name: Surplus Vehicles for Sale

Bid Document Number: PW 18-08

Bidder Company Name: _____

Bidder Company Address: _____

1. I/We have reviewed all terms and conditions of all forms included as part of this bid package.
2. I/We have read and understand all of the terms and conditions of the forms included as part of this bid package.
3. I/We understand that if our bid is successful, all requirements of the successful bidder as outlined in this bid document will be completed by the time and in the format required.

Dated at _____ this _____ day of _____, 20____.

Witness

Signature of Authorized Person

Name (Please Print)

Position