

Town of South Bruce Peninsula

Tender 19-31

Supply of Road Signs

Town of South Bruce Peninsula

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The Town of South Bruce Peninsula is seeking bids for the supply and delivery of road signs, posts and installation hardware. Sealed tenders will be received at the Town of South Bruce Peninsula Municipal Office until **3:00 pm** local time on **October 16, 2019**.

Bid packages and details may be obtained from the Town of South Bruce Peninsula Municipal Office, at the address below, or on the Town website at www.southbrucepeninsula.com

Award is subject to Town of South Bruce Peninsula approval. The lowest or any bid will not necessarily be accepted.

Lara Widdifield, C.E.T.
Director of Public Works
Town of South Bruce Peninsula
315 George St., PO Box 310
Warton ON N0H 2T0
(519) 534-1400

Information to Bidders

1 General

Sealed tenders will be received until **October 16, 2019 at 3:00 pm** in a sealed envelope clearly marked with the following:

Supply of Road Signs
Tender 19-31

Town of South Bruce Peninsula
Attention: Lara Widdifield, C.E.T.
Director of Public Works
315 George St, PO Box 310
Warton ON, N0H 2T0

The envelope is to include the bidding company name and return mailing address and reference the tender number.

The bid must be submitted on the tender forms as provided by the Town of South Bruce Peninsula. No changes may be made to bids after they have been received. If more than one (1) tender is submitted by a bidder, the only one considered and opened will be the envelope with the most recent time/date of receipt. Electronically transmitted tender (i.e. fax or email) will not be considered.

2 Tender Requirements

The following **must** be completed and submitted with your bid:

- Tender Form T-1
- Statement by Bidder
- Addendum(s) (If any)

Bidders are required to prepare their bid in accordance with this tender document, as well as the Town of South Bruce Peninsula's [Purchasing Procedures](#). The successful bidder will be required to enter into a contract with the Terms and Conditions as set out in the tender.

Bids shall be submitted on our tender form only.

A tender may be withdrawn any time prior to closing. Tenders that do not comply strictly with our terms and conditions or bids which are incomplete, obscure or made

subject to further conditions or qualified may be rejected as informal or disqualified by the Town of South Bruce Peninsula.

The Town does not bind itself to accept the lowest or any tender. Bids must be legible and completed in ink or typewritten with all blanks filled in.

The Town of South Bruce Peninsula reserves the right in its sole discretion to reject any or all bids, and the lowest or highest bid as the case may be will not necessarily be accepted.

3 Bribery or Corrupt Practice

Should the successful bidder or any of his agents give, or offer any gratuity to, or attempt to bribe any member of the Town Council, officers or servants of the Town, the Town of South Bruce Peninsula shall be at liberty to cancel the purchase agreement forthwith.

4 Assignment and Sub-Letting

Potential bidders should be aware that the successful bidder shall not assign or sublet the agreement or any part thereof or any benefit or interest therein or thereunder, without the written consent of the Town of South Bruce Peninsula.

5 Accessibility

As of January 1, 2012, bidders must meet the requirements of the Customer Service Standard of the Accessibility for Ontarians with Disabilities Act (AODA). This document can be made available in other accessible formats, where practicable, upon request.

6 Freedom of Information and Ownership of Documents

Any personal information required on the quotation forms is received under the authority of the Municipal Freedom of Information and Protection of Privacy Act. This information will be an integral component of the quote submission.

All written quotations received by the Town become a public record and once a quotation is accepted by the Town, all information contained in them is available to the public, including personal information. Bidders may mark any part of their submission as confidential except for the total contract/submission price and the bidder's name. The Town will use its best efforts not to disclose any information so marked but shall not be liable to a bidder where information is disclosed by virtue of an order of the Privacy Commissioner or otherwise as required by law. Upon award, the Town may release the name of the successful bidder and the total bid price of the successful bidder.

Questions about collection of personal information and the Municipal Freedom of Information and Protection of Privacy Act, as amended, should be directed to:

Town of South Bruce Peninsula
Attention: Clerk
315 George St, PO Box 310
Warton ON, N0H 2T0
519-534-1400 ext. 122

All documents, including proposals, submitted to the Town of South Bruce Peninsula will become the property of the Town. If bidders desire their quotation submission to be protected from disclosure under the above legislation, please provide a signed letter enclosed with the quotation outlining the part of the submission to be protected. This letter will not guarantee that there will never be disclosure, but it does lay the groundwork for handling an application for disclosure by a third party under this legislation.

7 Conflict of Interest

In addition to complying with the conflict of interest provisions, each bidder must declare in its submission any conflict of interest (actual or potential) which exists now or may exist in the future in respect of its participation in the quotation process, the submission of its quotation, and, if selected, the performance of its responsibilities. The Town will determine, in their sole discretion, whether any situation constitutes or may constitute a real or potential conflict of interest and reserves the right, in its sole discretion, to disqualify any bidder.

Bidders must also describe in the quotation, their process for identifying, disclosing, reporting and dealing with conflicts of interest that may arise in the future.

8 Payments

Payment by the Town of South Bruce Peninsula to the successful bidder will be made in accordance with the tender submission. Upon delivery of the signs, the successful bidder will submit an invoice to the Town of South Bruce Peninsula. Payment by the Town of South Bruce Peninsula to the successful bidder will be made within forty-five (45) days of the date of the delivery of the invoice.

9 Sales Tax

The bidder will not include the Harmonized Sales Tax (HST) in the tender prices.

Scope and Specifications

1 Scope of Work

This tender is for the supply and delivery of specified road signs, posts and installation hardware.

Tenders submitted which do not meet the specifications will be considered incomplete and will therefore be disqualified.

2 Specifications

The Town is accepting bids for the supply and delivery of specified road signs, posts and installation hardware. All signs must comply with the newest versions of the various books within the Ontario Traffic Manual including requirements for sheeting material/intensity and reflectivity requirements. All signs must also comply with the most recent updates of the *Ontario Regulation 239/02: Minimum Maintenance Standards for Municipal Highways*.







The required signs, posts, and hardware are listed within Tender Form T-1. All signs are to be High Intensity (Type III) grade, with the exception of signs identified in Tender Form T-1 as requiring Diamond (Type IV) grade sheeting or Engineering (Type I) grade sheeting. All signs shall be 16 g Galvanized Steel. Tender Form T-1 supplies the required size, shape, and colour of each sign.

3 Shipping and Delivery

Bidders shall include shipping costs within their bid, building in any potential costs for delivery into the unit price per item.


The signs shall be delivered within 45 days of tender award. Delivery is to the South Bruce Peninsula Works Yard at 413 Municipal Road, Sauble Beach, ON N0H 2G0, and is to be coordinated with Town staff during the hours of operations of the Public Works Yard (7:30 am – 3:00 pm).

Tender Form T-1

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
1	Maximum Speed – 40 km/h Sign	Rb-1a	60 x 90 cm		2	\$	\$
2	Maximum Speed – 50 km/h Begins Sign	Rb-3	60 x 120 cm		2	\$	\$
3	Maximum Speed – 60 km/h Begins Sign	Rb-3	60 x 120 cm		2	\$	\$
4	Maximum Speed Ahead Sign – 50 km/h	Rb-5	60 x 75 cm		1	\$	\$
5	Through Traffic Keep Right Sign	Rb-27	60 x 75 cm		1	\$	\$
6	No Parking Sign (no arrows on sign – provide them separately)	Rb-51	30 x 30 cm		45	\$	\$

Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
7	No Parking Sign (oversized) (no arrows on sign – provide them separately)	Rb-151	60 x 60 cm		1	\$	\$
8	Custom No Parking Sign – “No Parking Here to Corner” (no arrows on sign – provide them separately)	Rb-52 Custom	30 x 45 cm		18	\$	\$
9	Custom Parking Sign – “2 hr” (no arrows on sign – provide them separately)	Rb-53 Custom	30 x 45 cm		7	\$	\$
10	No Stopping Sign	Rb-55	30 x 30 cm		1	\$	\$
11	Maximum Weight 15 Tonnes Sign	Rb-63	60 x 75 cm		2	\$	\$
12	Custom Bridge Ahead Maximum Weight 5 tonnes Sign	Rb-63 Custom	60 x 90 cm		2	\$	\$








Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
13	Fire Route Sign (no arrows on sign – provide them separately)	SFR-16	30 x 45 cm		1	\$	\$
14	Turn Sign – Left (oversized)	Wa-101 L	75 x 75 cm		1	\$	\$
15	Turn Sign – Right	Wa-1 R	60 x 60 cm		4	\$	\$
16	Turn Sign – Right (oversized)	Wa-101 R	75 x 75 cm		2	\$	\$
17	Custom Turn Sign (oversized)	Wa-101 R Custom	75 x 75 cm		1	\$	\$
18	Sharp Curve Sign	Wa-2 L	60 x 60 cm		1	\$	\$
19	Sharp Curve Sign	Wa-2 R	60 x 60 cm		3	\$	\$

Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
20	Sharp Curve Sign (oversized)	Wa-102 R	75 x 75 cm		1	\$	\$
21	Curve Sign	Wa-3 R	60 x 60 cm		5	\$	\$
22	Curve Sign	Wa-3 L	60 x 60 cm		6	\$	\$
23	Winding Road Sign - Right	Wa-6 R	60 x 60 cm		2	\$	\$
24	Advisory Speed Tab Sign – 20 km/h	Wa-7 T	45 x 45 cm		4	\$	\$
25	Advisory Speed Tab Sign – 30 km/h	Wa-7 T	45 x 45 cm		4	\$	\$
26	Advisory Speed Tab Sign – 40 km/h	Wa-7 T	45 x 45 cm		3	\$	\$

Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
27	Advisory Speed Tab Sign – 70 km/h	Wa-7 T	45 x 45 cm		1	\$	\$
28	Checkerboard Sign - Right	Wa-8 R	90 x 90 cm		2	\$	\$
29	Checkerboard Sign – Right (oversized)	Wa-108 R	120 x 120 cm		1	\$	\$
30	Checkerboard Sign – Left (oversized)	Wa-108 L	120 x 120 cm		1	\$	\$
31	Checkerboard Sign – Both Arrows	Wa-8 LR	90 x 90 cm		2	\$	\$
32	Checkerboard Sign – Both Arrows (oversized)	Wa-108 LR	120 x 120 cm		1	\$	\$
33	Controlled Intersection Sign (oversized)	Wa-111 A	75 x 75 cm		4	\$	\$








Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
34	Controlled One Way Intersection Sign – Left (oversized)	Wa-113 AL	75 x 75 cm		6	\$	\$
35	Controlled One Way Intersection Sign – Right	Wa-13 AR	60 x 60 cm		1	\$	\$
36	Controlled One Way Intersection Sign – Right (oversized)	Wa-113 AR	75 x 75 cm		8	\$	\$
37	Controlled Y-Intersection – Right	Wa-15 A	60 x 60 cm		1	\$	\$
38	Bump Ahead Sign	Wa-22 A	60 x 60 cm		2	\$	\$
39	Narrow Structure	Wa-24	75 x 75 cm		4	\$	\$
40	Pavement Ends Sign	Wa-25	75 x 75 cm		7	\$	\$

Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
41	Pavement Ends Tab Sign	Wa-25 T	30 x 60 cm		1	\$	\$
42	No Exit Sign	Wa-31	45 x 45 cm		85	\$	\$
43	Object Marker Sign – One Direction – Right	Wa-33 R	30 x 90 cm		6	\$	\$
44	Object Marker Sign – One Direction – Left	Wa-33 L	30 x 90 cm		2	\$	\$
45	Stop Ahead Sign	Wb-1	75 x 75 cm		6	\$	\$
46	Traffic Signals Ahead Sign	Wb-2	60 x 60 cm		1	\$	\$
47	School Area Sign Diamond Grade Sheeting	Wc-1 Diamond Grade	60 x 60 cm		2	\$	\$







Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
48	Playground Ahead Sign	Wc-3	75 x 75 cm		35	\$	\$
49	Pedestrians Ahead Sign	Wc-7	75 x 75 cm		11	\$	\$
50	Truck Entrance Sign – Left	Wc-8 L	75 x 75 cm		1	\$	\$
51	Truck Entrance Sign – Right	Wc-8 R	75 x 75 cm		1	\$	\$
52	Road Subject to Flooding Custom Sign	Wc-21 Custom	60 x 60 cm		3	\$	\$
53	School Bus Stop Ahead Sign	Wc-26	75 x 75 cm		1	\$	\$
54	School Bus Stop Ahead Tab Sign	Wc-26 T	30 x 60 cm		1	\$	\$





Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
55	Hidden Intersection Sign	CW-1	60 x 60 cm		2	\$	\$
56	Hidden Driveway	CW-2	60 x 60 cm		3	\$	\$
57	Road Not Maintained by Municipality Custom Sign		60 x 75 cm		8	\$	\$
58	No Winter Maintenance Beyond This Point Custom Sign		60 x 75 cm		22	\$	\$
59	No Dumping Custom Sign		30 x 45 cm		1	\$	\$
60	Green "911" Property Blades (Blank) - Side Mount with holes pre-drilled (Hole spacing 3" and hole size 1/4") Engineering Grade Sheeting		12.7 cm x 24 cm		40	\$	\$

Company

Bidder's Initials

Item	Sign Name	Sign Code	Size	Picture/Symbol	Quantity	Unit Price	Total Price (Excluding HST)
61	Green "911" Property Blades (Blank) - Side Mount with holes pre-drilled (Hole spacing 3" and hole size 1/4") Engineering Grade Sheeting		12.7 cm x 30 cm		40	\$	\$
62	Green "911" Property Blades (Blank) - Side Mount with holes pre-drilled (Hole spacing 3" and hole size 1/4") Engineering Grade Sheeting		12.7 cm x 40 cm		10	\$	\$
63	White Road Edge Delineator Signs (Hole spacing 3" and hole size 1/4")		12.7 cm x 12.7 cm		100	\$	\$
64	Square Delineator Posts (used for 911 and Road Edge Delineator posts) – holes pre-drilled with 3" bolt spacing		2.5 cm x 2.5 cm x 210 cm		50	\$	\$
Total Price (Excluding HST)							\$

Company

Bidder's Initials

Tender Form T-1
(continued)

Company Name

Signature of Authorized Person

Name (Please Print)

Address

E-mail Address

Phone

Fax

Date

Bidder's Initials



Statement by Bidder

Bid Document Name: **Supply of Road Signs**

Bid Document Number: **19-31**

Bidder Company Name: _____

Bidder Company Address: _____

1. I/We have reviewed all terms and conditions of all forms included as part of this bid package.
2. I/We have read and understand all of the terms and conditions of the forms included as part of this bid package.
3. I/We understand that if our bid is successful, all requirements of the successful bidder as outlined in this bid document will be completed by the time and in the format required.

Dated at _____ this _____ day of _____, 20____.

Witness

Signature of Authorized Person

Name (Please Print)

Position