



Town of South Bruce Peninsula

Tender 19-33

Extrication Tools

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Extrication Tools

The Town of South Bruce Peninsula is seeking bids for the supply and delivery of new extrication tools. Sealed tenders will be received at the Town of South Bruce Peninsula Municipal Office until **3:00 pm** local time on **November 13, 2019**.

Bid packages and details may be obtained from the Town of South Bruce Peninsula Municipal Office, at the address below, or on the Town website at:

www.southbrucepeninsula.com

Award is subject to Town of South Bruce Peninsula approval. The Town of South Bruce Peninsula reserves the right, in its sole discretion, to reject any or all bids, and the lowest or highest bid, as the case may be, will not necessarily be accepted.

Normand Beauchamp, MBA, ECFO, CMMIII
Director of Emergency Services
Town of South Bruce Peninsula
315 George St., PO Box 310
Warton ON N0H 2T0
(519) 534-1400 Ext 142

Information to Bidders

1 General

Sealed tenders will be received until **November 13, 2019 at 3:00 pm** in a sealed envelope clearly marked with the following:

Extrication Tools

Tender 19-33

Bid opening: November 13, 2019 at 3:00pm

Town of South Bruce Peninsula

Attention: Normand Beauchamp, MBA, ECFO,
CMMIII

Director of Emergency Services

315 George St, PO Box 310

Warton ON, N0H 2T0

The envelope is to include the bidding company name and return mailing address and reference the tender number.

The bid must be submitted on the tender forms as provided by the Town of South Bruce Peninsula. No changes may be made to bids after they have been received. If more than one (1) tender is submitted by a bidder, the only one considered and opened will be the envelope with the most recent time/date of receipt. Electronically transmitted tenders (i.e. fax or email) will not be considered.

2 Tender Requirements

The following **must** be completed and submitted with your bid:

- Tender Form T-1
- Tender Form T-2 - Specifications Checklist – Spreader
- Tender Form T-3 - Specifications Checklist – Cutter
- Tender Form T-4 - Specifications Checklist – Ram
- Warranty and Service Agreement
- Statement by Bidder
- Addendum(s) (If any)

Bidders are required to prepare their bid in accordance with this tender document, as well as the Town of South Bruce Peninsula's [Purchasing Procedures](#). The successful bidder will be required to enter into a contract with the Terms and Conditions as set out in the tender.

Bids shall be submitted on our tender form only.

A tender may be withdrawn any time prior to closing. Tenders that do not comply strictly with our terms and conditions or bids which are incomplete, obscure or made subject to further conditions or qualified may be rejected as informal or disqualified by the Town of South Bruce Peninsula.

The Town does not bind itself to accept the lowest or any tender. Bids must be legible and completed in ink or typewritten with all blanks filled in.

The Town of South Bruce Peninsula reserves the right in its sole discretion to reject any or all bids, and the lowest or highest bid as the case may be will not necessarily be accepted.

3 Bribery or Corrupt Practice

Should the successful bidder or any of his agents give, or offer any gratuity to, or attempt to bribe any member of the Town Council, officers or servants of the Town, the Town of South Bruce Peninsula shall be at liberty to cancel the purchase agreement forthwith.

4 Assignment and Sub-Letting

Potential bidders should be aware that the successful bidder shall not assign or sublet the agreement or any part thereof or any benefit or interest therein or thereunder, without the written consent of the Town of South Bruce Peninsula.

5 Accessibility

As of January 1, 2012, bidders must meet the requirements of the Customer Service Standard of the Accessibility for Ontarians with Disabilities Act (AODA). This document can be made available in other accessible formats, where practicable, upon request.

6 Freedom of Information and Ownership of Documents

Any personal information required on the quotation forms is received under the authority of the Municipal Freedom of Information and Protection of Privacy Act. This information will be an integral component of the quote submission.

All written quotations received by the Town become a public record and once a quotation is accepted by the Town, all information contained in them is available to the public, including personal information. Bidders may mark any part of their submission as confidential except for the total contract/submission price and the bidder's name. The Town will use its best efforts not to disclose any information so marked but shall not be liable to a bidder where information is disclosed by virtue of an order of the Privacy Commissioner or otherwise as required by law. Upon award, the Town may release the name of the successful bidder and the total bid price of the successful bidder.

Questions about collection of personal information and the Municipal Freedom of Information and Protection of Privacy Act, as amended, should be directed to:

Town of South Bruce Peninsula
Attention: Clerk
315 George St, PO Box 310
Warton ON, N0H 2T0
519-534-1400 ext. 122

All documents, including proposals, submitted to the Town of South Bruce Peninsula will become the property of the Town. If bidders desire their quotation submission to be protected from disclosure under the above legislation, please provide a signed letter enclosed with the quotation outlining the part of the submission to be protected. This letter will not guarantee that there will never be disclosure, but it does lay the groundwork for handling an application for disclosure by a third party under this legislation.

7 Conflict of Interest

In addition to complying with the conflict of interest provisions, each bidder must declare in its submission any conflict of interest (actual or potential) which exists now or may exist in the future in respect of its participation in the quotation process, the submission of its quotation, and, if selected, the performance of its responsibilities. The Town will determine, in their sole discretion, whether any situation constitutes or may constitute a real or potential conflict of interest and reserves the right, in its sole discretion, to disqualify any bidder.

Bidders must also describe in the quotation, their process for identifying, disclosing, reporting and dealing with conflicts of interest that may arise in the future.

8 Payments

Payment by the Town of South Bruce Peninsula to the successful bidder will be made in accordance with the tender submission. Upon delivery of the unit, the successful bidder will submit an invoice to the Town of South Bruce Peninsula. Payment by the Town of

South Bruce Peninsula to the successful bidder will be made within forty-five (45) days of the date of the delivery of the invoice.

9 Sales Tax

The bidder will not include the Harmonized Sales Tax (HST) in the tender purchase price; within Tender Form T-1 there are separate line items for other taxes and HST.

Scope and Specifications

1 Scope of Work

This tender is for the supply and delivery of Extrication Tools complete, as specified. Tenders submitted which do not meet the specifications will be considered incomplete and will therefore be disqualified.

Bidders wishing to offer more than one (1) type bid for consideration must complete a separate Tender document for each separate offer and clearly identify each submission as a separate offer. Bidders shall include with their tender submission the full manufacturers' specifications and literature, which fully describe the item(s) being offered, including any optional equipment.

2 Tools

2.1 Spreaders (2)

The Town requires two spreaders (2).

The spreaders must be NFPA 1936-2015 compliant and must conform to the specifications detailed in the Tender Form T-2.

2.2 Cutters

The Town requires two cutters.

The cutters must be NFPA 1936-2015 compliant. The cutters must conform to the specification detailed in the Tender Form T-3.

2.3 Ram

The Town requires two Rams.

The Ram must be NFPA 1936-2015 compliant and must conform to the specifications detailed in the Tender Form T-4.

3 Delivery

The Extrication Tools are to be delivered before January 31, 2020. Delivery is to the

Warton Fire Station at 382 George Street, Warton and is to be coordinated with Town staff.

4 Warranty and Service Agreement

Bidders will submit a warranty package. The warranty must be a lifetime warranty that covers cost of repair or if required the complete replacement of the tool.

Tender Form T-1

Having read and understood the Tender 19-33 for Extrication Tools, I/we the undersigned hereby offer to supply the tools for the following price in accordance with the attached tender specifications and delivered to the Town of South Bruce Peninsula Wiarion Fire Station at 382 George St, Wiarion, ON:

Make: _____

Guaranteed delivery date: _____

Total Purchase Price (Delivery Included): \$ _____ (Excluding HST)

Any applicable taxes (other than HST): \$ _____ (Excluding HST)

HST (13%): \$ _____

Total Quotation Price (Delivery & taxes Included): \$ _____

Price firm for 30 days: Yes / No
(circle)

Terms of Payment: _____

Company Name

Signature of Authorized Person

Name (Please Print)

Name (Please Print)

Address

E-mail Address

Phone

Fax

Date

Bidder's Initials

Tender Form T-2

Specifications Checklist – Spreader

1 General

1.1 Make: _____

1.2 Model: _____

2 Spreader Specification

2.1 Weight between 16kg to 22kg with no battery
Please indicate weight _____

2.2 Weight between 17kg to 24kg with one battery
Indicate weight _____

2.3 Spreading distance between 600mm to 750mm
Indicate spreading distance _____

2.4 Power sources between 24 to 60 volts
Indicate voltage _____

2.5 NFPA 1936-2015 compliant Yes No

Tender Form T-3

Specifications Checklist – Cutter

1 General

1.1 Make:

1.2 Model:

2 Spreader Specification

2.1 Weight between 18kg to 25kg with no battery
Please indicate weight

2.2 Weight between 20kg to 26kg with one battery
Please indicate weight

2.3 Blade opening between 145 mm to 220 mm
Indicate blade opening distance

2.4 Power source between 24 to 60 volts
Indicate voltage

2.5 NFPA 1936-2015 compliant

Yes No

Tender Form T-4

1 General

1.1 Make: _____

1.2 Model: _____

2 Ram Specification

2.1 Weight between 16.5kg to 21kg with no battery
Please indicate weight _____

2.2 Weight between 17.4kg to 22kg with one battery
Please indicate weight _____

2.3 Maximum pushing force minimum of 75kn
Indicate maximum pushing force _____

2.4 Power source between 24 to 60 volts
Indicate voltage _____

2.5 NFPA 1936-2015 compliant Yes No



Statement by Bidder

Bid Document Name: **Extrication Tools**

Bid Document Number: **19-33**

Bidder Company Name: _____

Bidder Company Address: _____

1. I/We have reviewed all terms and conditions of all forms included as part of this bid package.
2. I/We have read and understand all of the terms and conditions of the forms included as part of this bid package.
3. I/We understand that if our bid is successful, all requirements of the successful bidder as outlined in this bid document will be completed by the time and in the format required.

Dated at _____ this _____ day of _____, 2019.

Witness

Signature of Authorized Person

Name (Please Print)

Position