

The Corporation of the Town of South Bruce Peninsula

By-Law Number 25-2025

Being a By-Law to Amend By-Law Number 44-2009 Being a By-Law to Adopt the Manual Governing the Policies and Procedures for the Corporation of the Town of South Bruce Peninsula (South Bruce Peninsula Heritage Award)

Whereas Section 9 of the *Municipal Act, 2001, c.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas Section 11 of the *Municipal Act, 2001, c.25* as amended, authorizes municipalities to pass by-laws regarding the accountability and transparency of the municipality and its operations;

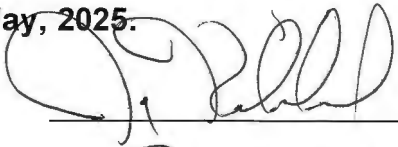
And whereas Section 270 (1) 5 of the *Municipal Act, 2001, c.25*, as amended authorizes the municipality to adopt and maintain policies with respect to the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public;

And whereas the Council of the Corporation of the Town of South Bruce Peninsula adopted a Municipal Policy Manual and desire to amend said by-law by amending the policy regarding South Bruce Peninsula Heritage Award.

Now therefore the Corporation of the Town of South Bruce Peninsula enacts as follows:

1. **That** policy CO.14.2 South Bruce Peninsula Heritage Award shall be amended as attached hereto and shall be included the Municipal Policy Manual.
2. **That** any by-law inconsistent with this by-law is hereby repealed and replaced.
3. **That** this by-law shall come into full force and effect upon the final passing thereof.

Read a first and second time this 6th day of May, 2025.

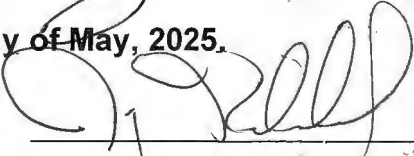


Mayor




Clerk

Read a third time and finally passed this 6th day of May, 2025.



Mayor



Clerk

Section: Council	Policy Number: CO.14.2
Sub-section: Awards	Effective Date: February 4, 2014
Subject: South Bruce Peninsula Heritage Award	Revision Date: June 2, 2020; May 6, 2025
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South Bruce Peninsula Heritage Award

Purpose:

To provide a mechanism for the recognition of heritage contributions in the Town of South Bruce Peninsula.

Policy:

The recognition of heritage contributions is an important part of the rich culture of the Town of South Bruce Peninsula.

For the purpose of this policy, the following definitions shall apply:

Nominator – the person, business, group, church, institution or organization submitting a nomination

Nominee – the person, business, group, church, institution or organization being nominated

1. Nominations

1.1 Staff will solicit nominations.

1.2.1 Nominations will be sought using methods which do not cost money.

1.2.2 Those methods may include but are not limited to placing an advertisement on the Town marquee sign, issuing press releases, placing information in the tax notice, placing a notice on the Town website and Facebook page and circulating posters and flyers.

1.3 Staff will set a prescribed form and will accept nominations until a specified time.

1.4.1 Nomination forms must be signed by the nominee.

1.4.2 The nominee must indicate their agreement to the content and publication of the nomination information.

1.4.3 Nomination forms not signed by the nominee will not be accepted.

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1.5 Staff and members of Council are not permitted to submit award nominations.

2. Award Selection

2.1.1 Staff will select the award recipients.

2.1.2 Once selected, staff will present an information report to Council which provides the names of those selected to receive the award.

2.2 No more than two (2) South Bruce Peninsula Heritage Awards will be awarded each year.

2.3 There is no requirement to select two (2) or any award recipients in any year.

2.4 Nominees and Nominators will be notified of the outcome of the nomination.

2.5 Those chosen to receive the award will not be eligible to receive the award again until a period of three (3) years from award receipt has elapsed.

3. Award and Ceremony

3.1 Those selected to receive the South Bruce Peninsula Heritage Award will be given a certificate, honoring their heritage contribution.

3.2 Those receiving the award will be honored at the annual Volunteer Recognition Event.

3.3 Those receiving the award will receive two (2) tickets to the Volunteer Recognition Event.

3.4 If the award recipient is an organization, the organization will be given two (2) tickets to the Volunteer Recognition Event.

3.5 The South Bruce Peninsula Heritage Award recipients will be included in the Volunteer Recognition program, if a program is created.

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- 3.6 If Council does not hold a Volunteer Recognition Event or if South Bruce Peninsula Heritage Award recipients cannot be honored at the Volunteer Recognition Event (as determined by staff or Council), recipients of the South Bruce Peninsula Heritage Award will be honored at a public Council meeting.

4. Award Criteria

- 4.1.1 The South Bruce Peninsula Heritage Award will be awarded to individuals, organizations, groups, institutions and churches who have made a heritage contribution in the Town of South Bruce Peninsula.
- 4.1.2 A heritage contribution can include historic building and structure restorations, publications about local history, seminars and other education efforts to promote local heritage, private collections of heritage items and artifacts which are shared with the community and the continued preservation of heritage assets in the community.
- 4.2 Award recipients do not need to live in South Bruce Peninsula however their contribution must have been made in or affect the Town of South Bruce Peninsula.
- 4.3 Nominations will be evaluated based upon the years of involvement, major milestones, published works, originality of material, restoration efforts and influence and impact on the community.