



**Town of South Bruce Peninsula**  
PO Box 310, 315 George Street, Wiarton ON N0H 2T0  
Phone 519-534-1400 Toll Free 1-877-534-1400 Fax 519-534-4862

## Property Purchase Request

Please submit a complete application including the request form and any supplemental documentation.

### A. Requester Information

Legal Requester(s) Name	
Mailing Address	
Email Address	
Phone Number(s)	

### B. Applicant/Agent Information (if different from the requester)

Applicant/Agent Name	
Mailing Address	
Email Address	
Phone Number(s)	

### C. Property of Interest

Municipal Address	
Legal Description	
Roll Number	
Current Use of Property (vacant, encroachments, road, shore road allowance, etc.	

Name of Proposed Property Owner(s)	
Address of Proposed Property Owner's Other Property(ies) Owned in South Bruce Peninsula (provide municipal address and legal description)	

**D. Request Explanation**

Explain why the request to purchase the property/road allowance/shore road allowance is being made and explain the proposed future use. Please provide as much detail as possible as this information will be used as part of the consideration process.

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## **E. Site Plan**

**Note 1:** This site plan does not need to be to scale.

**Note 2:** This site plan will not replace a survey and is for the purpose of consideration of the request.

**Note 3:** Please ensure that the items below appear on the site plan. Additional detail may be supplied on a separate sheet of paper if required.

- Width of road allowance or municipal property being considered
- Name of street or address of municipal property
- Frontage of all abutting property
- Depth of benefitting owner's property
- Location and type of encroachments, if there are encroachments including driveways, storage, buildings, walls, fire pits, docks, flower beds, etc.
- North to be indicated

**F. Disclaimer**

The applicant/requester understands that this application is being made in accordance with the Town's by-law to Establish Policies and Procedures Regarding the Sale and Other Disposition of Land.

There is no guarantee that the Town will convey any land to the applicant/requester and furthermore, the Town is under no legal obligation to consider and/or convey any land.

The Town reserves the right to impose any restrictions, requirements, obligations, etc. on the applicant/requester as is deemed appropriate by the Town.

The applicant/requester will be fully and legally responsible for all costs associated with the processing of the application and request. All applicants/requesters must understand that costs including but not being limited to surveying, advertising, legal, etc. will be borne by the applicant/requester and prior to Council committing to any conveyance. It is entirely possible that applicants/requesters will incur significant costs and not be successful in purchasing the property.

The Town may use the services of a realtor and may require any potential purchaser to proceed through the purchase and sale process with a realtor.

The Town makes no guarantee regarding the length of time it will take to consider this application and make any decision.

**G. Privacy**

Any agency or person may request to view or to receive a copy of this application and any attachments. The information included in and with this application is/are subject to the provisions contained in the *Municipal Freedom of Information and Protection of Privacy Act*. Any information which the applicant/owner would not like to be made public must be clearly identified and detail must be provided explaining why the information is to be private. Please use the space below and/or attach a separate page.

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## H. Declaration of Requester(s)

I/we \_\_\_\_\_ do hereby  
(print requester(s) name(s))  
make oath and say that the information contained in this application for a request to purchase lands is true to the best of my/our knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Requester

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Requester

## I. Declaration of Requester and Applicant/Agent (if an agent is appointed)

I/we \_\_\_\_\_ do hereby  
(print requester(s) name(s))  
make oath and say that I/we have appointed \_\_\_\_\_  
(print applicant/agent(s) name(s))  
to act as an applicant/agent on my/our behalf with respect to this application to purchase lands. I/we acknowledge that the Town will correspond with the appointed person(s) named above with respect to this application however any purchase and sale documents, if granted will be signed by the requester.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

I/we \_\_\_\_\_ do hereby  
(print applicant/agent(s) name(s))  
make oath and say that I/we act on behalf of the requester(s) with respect to this application to purchase lands. I/we acknowledge that the Town will correspond with me/us with respect to this application. I/we acknowledge that the Town reserves the right to make contact with the requester(s) at any time with respect to this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant/Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant/Agent